# The Annual Quality Assurance Report (AQAR)

2015-2016

Submitted by

Ajintha Education Society's



Pandit Jawaharlal Nehru Mahavidyalaya, Aurangabad.

Internal Quality Assurance Cell (IQAC)

Email: pjniqac2012@gmail.com

To

National Assessment and Accreditation Council

An Autonomous Institution of the UGC

P.O. Box No. 1075,  Nagarbhavi, Bengaluru, 560072. India.

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

# Part – A

## AQAR for the year

| 2015-16 |
|---|

## 1. Details of the Institution

1.1 Name of the Institution

| Pandit Jawaharlal Nehru Mahavidyalaya,  Aurangabad |
|---|

1.2 Address Line 1

| Shivaji Nagar |
|---|

Address Line 2

| Aurangabad |
|---|

City/Town

| Aurangabad |
|---|

State

| Maharashtra |
|---|

Pin Code

| 431009 |
|---|

Institution e-mail address

| panditjawaharlal@gmail.com |
|---|

Contact Nos.

| 0240-2405677 |
|---|

Name of the Head of the Institution: 

Dr. Ashok B. Naikwade

Tel. No. with STD Code: 

0240-2405677

Mobile: 

91-9881907393

Name of the IQAC Co-ordinator: 

Mrs. Karuna Ghoble

Mobile: 

91-9423193330

IQAC e-mail address: 

pjniqac2012@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

MHCOGN11247

1.4 **NAAC Executive Committee No. & Date:**
*(For Example EC/32/A&A/143 dated 3-5-2004.*
*This EC no. is available in the right corner- bottom*
*of your institution's Accreditation Certificate)*

EC/32/242 Dated 03-05-2004

1.5 Website address: 

www.pjncollege.org

Web-link of the AQAR: 

www.pjncollege.org/AQAR 2015-16.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-------|-------|------|----------------------|-----------------|
| 1 | 1st Cycle | C++ | - | 2004 | 2009 |
| 2 | 2nd Cycle | | | | |

| 3 | 3rd Cycle | | | | |
|---|-----------|---|---|---|---|
| 4 | 4th Cycle | | | | |

1.7 Date of Establishment of IQAC :     DD/MM/YYYY     | 01/07/2012 |

**1.8 AQAR for the year** *(for example 2010-11)*     | 2015-2016 |

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.  AQAR _____2013-2014_        31.12.2018
  ii.  AQAR_____2014-2015         31.12.2018
 iii.  AQAR_____2015-2016       31.12.2018

1.10 Institutional Status

University          State [ √ ] Central [ ] Deemed [ ] Private [ ]

Affiliated College          Yes [ √ ]   No [ ]

Constituent College          Yes [ ]   No [ √ ]

Autonomous college of UGC          Yes [ ]   No [ √ ]

Regulatory Agency approved Institution          Yes [ ]   No [ √ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution     Co-education [ √ ]   Men [ ]   Women [ ]

                        Urban [ √ ]   Rural [ ]   Tribal [ ]

Financial Status     Grant-in-aid [ √ ]   UGC 2(f) [ ]   UGC 12B [ ]

                     Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [√]  Science [√] Commerce [√] Law [ ]  PEI (Phys Edu) [ ]

TEI (Edu) [ ]  Engineering [ ]  Health Science [ ]  Management [ ]

Others  (Specify)  | - |

1.12 Name of the Affiliating University *(for the Colleges)*  | Dr.Babasaheb Ambedkar Marathwada University, Aurangabad |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University  | No |

University with Potential for Excellence  | No |    UGC-CPE  | No |

DST Star Scheme  | No |    UGC-CE  | No |

UGC-Special Assistance Programme  | No |    DST-FIST  | No |

UGC-Innovative PG programmes  | No |    Any other (*Specify*)  | No |

UGC-COP Programmes  | No |

| No |

## 2. IQAC Composition and Activities

2.1 No. of Teachers

| 07 |

2.2 No. of Administrative/Technical staff

| 04 |

2.3 No. of students

| 01 |

2.4 No. of Management representatives

| 02 |

2.5 No. of Alumni

| 01 |

2. 6  No. of any other stakeholder and

   community representatives

| 02 |

2.7 No. of Employers/ Industrialists

| 02 |

2.8  No. of other External Experts

| 01 |

2.9 Total No. of members

| 20 |

2.10 No. of IQAC meetings held        02

2.11 No. of meetings with various stakeholders:        No. | 07 |        Faculty | 03 |

Non-Teaching Staff Students | 2 |    Alumni | 1 |    Others | 1 |

2.12 Has IQAC received any funding from UGC during the year?    Yes | |    No | √ |

   If yes, mention the amount        | - |

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | - |    International | - |    National | - |    State | - |    Institution Level | 2 |

- Criteria wise  analysis  of NAAC
- Record keeping in NAAC

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Academic calendar was prepared by IQAC at the beginning of the academic year.
- IQAC has motivated staff to take workshop/seminar/conference.
- Recommend of new books/journals to enrich Library.
- Encouragement to faculty members to submit research project.
- Faculty members are motivated to published in books/journals.
- Wallpapers were prepared by students of various departments.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
| --- | --- |
| - To organise National/ International workshop <br><br> - Motivation for submission of research proposal by faculty members. <br><br> - Awareness programme by ICC. | 1. Department of Political Science has organized International Seminar. <br> 2. Workshop for NSS programme officers was organized. <br> 3. Public Administration department has organized workshop on revised syllabus. <br><br> Various faculty members have submitted proposal for minor/major research project . <br><br> ICC has organized sensitization programme. |

| | Students are encouraged to participate in NSS programme. |
|---|---|
| • Motivate NSS programmes<br>• Increase in amenities and facilities.<br>• Counselling for student | Purchase of text books and reference books.<br>During the process of admission counselling of student is done. |

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body    Yes [√]    No [ ]

Management [√]    Syndicate [ ]    Any other body [ ]

Provide the details of the action taken

- College has organized International conference, workshop.
- Faculty members applied for major/minor research projects.
- Gender sensitization programmes were conducted by ICC.
- All financial and academic data is maintained in digital form.
- Different extension activities are organized by NSS , sports cultural committee .
- Feedback is asked to take from stake holder and analyzed it.
- Career counselling for students were made functional.

# Part – B

## Criterion – I

## 1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|---|---|---|---|---|
| PhD | | | | |
| PG | | | | |
| UG | 03 | | | |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | 05 | | 05 | 01 |
| Others | | | | |
| **Total** | 08 | | 05 | 01 |

| Interdisciplinary | | | | |
|---|---|---|---|---|
| Innovative | | | | |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

| Pattern | Number of programmes |
|---|---|
| Semester | All |

| | |
|---|---|
| Trimester | - |
| Annual | - |

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [ ]   Students [√]
   *(On all aspects)*

   Mode of feedback   :   Online [-]   Manual [√]   Co-operating schools (for PEI) [ ]

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As per Dr.Babasaheb Ambedkar  Marathwada University, Aurangabad.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

# Criterion – II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|---|---|---|---|---|
| 23 | 13 | 07 | 00 | 02 |

2.2 No. of permanent faculty with Ph.D.      11

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|---|---|---|---|---|---|---|---|---|---|
| R | V | R | V | R | V | R | V | R | V |
| - | - | - | - | - | - | - | - | - | - |

2.4 No. of Guest and Visiting faculty and Temporary faculty   00      09      00

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|---|---|---|---|
| Attended | 23 | - | - |
| Presented papers | 12 | 16 | 02 |
| Resource Persons | 04 | 02 | - |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Seminar for student's speeches on various topics.
- Allocation of research projects to students.
- Use of PPT, field visit, chart.

2.7 Total No. of actual teaching days

during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Photocopy

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development  workshop

| - | - | 05 |
|---|---|---|

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise
distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|---|---|---|---|---|---|---|
| | | Distinction % | I % | II % | III  % | Pass % |
| B.A | 93 | - | 8.60 | 15.05 | - | 23.65 |
| B.Com | 53 | - | 5.66 | 5.66 | - | 11.32 |
| B.Sc | 27 | - | 14.81 | 3.70 | - | 18.51 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC with the help of senior teachers discuss future plans of institutions and prepare the plan.
- All issues related to teaching and learning is discussed  in meetings, suggestion are accepted and implemented for the welfare of students

2.13 Initiatives undertaken towards faculty development

| Faculty / Staff Development Programmes | Number of faculty benefitted |
|---|---|
| Refresher courses | 2 |
| UGC – Faculty Improvement Programme | - |
| HRD programmes | - |
| Orientation programmes | - |
| Faculty exchange programme | - |
| Staff training conducted by the university | - |
| Staff training conducted by other institutions | - |
| Summer / Winter schools, Workshops, etc. | - |
| Others | - |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|---|---|---|---|---|
| Administrative Staff | 10 | - | - | - |
| Technical Staff | - | - | - | - |

# Criterion – III

# 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Faculty members are encouraged by IQAC for FDP programme.
- IQAC encouraged teachers to organize workshop/ seminars on National/ International level.
- IQAC encouraged teachers to publish research papers in UGC approved journals/books.
- Faculty members are motivated to submit minor/major research project to UGC/ICSSR/Similar Funding Agencies.
- Lectures are organized for faculty members/ students to improve and enhance research potential.
- College research committee focuses on Research capacity building and it encourages for knowledge sharing.
- Faculty members are motivated to publish research papers in UGC approved journals/books

3.2    Details regarding major projects

|  | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number | - | 01 | - | - |
| Outlay in Rs. Lakhs | - | 7.4 | - | - |

3.3    Details regarding minor projects

|  | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number | 01 | - | - | - |
| Outlay in Rs. Lakhs | 0.90 | - | - | - |

3.4    Details on research publications

|  | International | National | Others |
|---|---|---|---|
| Peer Review Journals | 15 | 10 | - |
| Non-Peer Review Journals | - | - | - |
| e-Journals | - | - | - |
| Conference proceedings | 04 | - | - |

3.5 Details on Impact factor of publications:

Range [ 0.421-0..421 ]   Average [ 0.421 ]   h-index [　]   Nos. in SCOPUS [　]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|---|---|---|---|---|
| Major projects |  |  |  |  |
| Minor Projects |  |  |  |  |
| Interdisciplinary Projects |  |  |  |  |
| Industry sponsored |  |  |  |  |
| Projects sponsored by the University/ College |  |  |  |  |
| Students research projects *(other than compulsory by the University)* |  |  |  |  |
| Any other(Specify) |  |  |  |  |

| Total | | | | |
|-------|--|--|--|--|

3.7 No. of books published   i) With ISBN No.    `03`    Chapters in Edited Books   `03`

           ii) Without ISBN No.    `02`

3.8 No. of University Departments receiving funds from

      UGC-SAP `-`   CAS `-`   DST-FIST `-`

      DPE `-`   DBT Scheme/funds `-`

3.9 For colleges   Autonomy `-`   CPE `-`   DBT Star Scheme `-`

      INSPIRE `-`   CE `-`   Any Other (specify) `-`

3.10 Revenue generated through consultancy   `-`

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|-------|--------------|----------|-------|------------|---------|
| Number | 01 | - | - | - | 08 |
| Sponsoring agencies | ICSSR | - | - | - | College |

3.12 No. of faculty served as experts, chairpersons or resource persons   `12`

3.13 No. of collaborations   International `-`   National `-`   Any other `07`

3.14 No. of linkages created during this year   `07`

3.15 Total budget for research for current year in lakhs :

From Funding agency `-`   From Management of University/College `-`

Total   `-`

| Type of Patent | | Number |
|----------------|--------|--------|
| National | Applied | - |
| | Granted | - |
| International | Applied | - |
| | Granted | - |
| Commercialised | Applied | - |

3.16 No. of patents received this year

| | Granted | - |
|---|---|---|

3.17 No. of research awards/ recognitions    received by faculty and research fellows
      Of the institute in the year

| Total | International | National | State | University | Dist | College |
|---|---|---|---|---|---|---|
| | 02 | 01 | - | - | - | 13 |

3.18 No. of faculty from the Institution
     who are Ph. D. Guides

| 06 |
|---|

     and students registered under them

| 27 |
|---|

3.19 No. of Ph.D. awarded by faculty from the Institution

| - |
|---|

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  | - |      SRF  | - |      Project Fellows | - |      Any other     | - |

3.21 No. of students Participated in NSS events:

University level | 34 |   State level | - |

National level | 02 |   International level | - |

3.22 No.  of students participated in NCC events:

University level | - |   State level | - |

National level | - |   International level | - |

3.23 No.  of Awards won in NSS:

University level | - |   State level | - |

National level | - |   International level | - |

3.24 No. of Awards won in NCC:

| | |
|---|---|
| University level | - |
| State level | - |
| National level | - |
| International level | - |

3.25 No. of Extension activities organized

| | | |
|---|---|---|
| University forum | - | |
| College forum | 04 | |
| NCC | - | |
| NSS | 10 | |
| Any other | 03 | |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Efforts are made to realise institutional social responsibility ( ISR ) inspired by the ideals of the vision & the mission of the college, by sensitizing students & teacher on (ISR) & outreach programmers & their impact.

Through core components in the curriculum, the college ensures the transmission of values, attends & beliefs that will encourage students to be sensitive to social issues & become responsible citizens.

It encourages students to reach out to the community through social awareness programmers / service learning a experimental learning the college has taken up the following cavities forwards ISR.

- The college stated purchasing scheme reforming village by adoption of a village for development.
- The college conducted gender sensitization programmes.
  1. International Yoga Din.
  2. World Public Day.
  3. University Foundation Day.
  4. Teachers Day.
  5. Constitutional Day.
  6. Swachata Abhiyan.
  7. Various Competition for students.
  8. Cracker Diwali.
  9. Village adoption.

     Others
- Industrial Visit.

- Entrepreneurship Development Programme.

## Criterion – IV

## 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---|---|---|---|
| Campus area | 3000 Sq.Meter | - | - | 3000Sq.Meter |
| Class rooms | 20 | - | - | 20 |
| Laboratories | 07 | - | - | 07 |
| Seminar Halls | 01 | - | - | 01 |
| No. of important equipments purchased (≥ 1-0 lakh)  during the current year. | - | - | - | - |
| Value of the equipment purchased during the year (Rs. in Lakhs) | - | - | - | - |
| Others | - | - | - | - |

4.2 Computerization of administration and library

Library Management System Software is used for library automation and CMS software for Office has been installed and utilize for students messaging services to the students profile.

4.3   Library services:

| | Existing | | Newly added | | Total | |
|---|---|---|---|---|---|---|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 3921 | 369835 | 525 | 109321 | 4446 | 479156 |
| Reference Books | 1671 | 234294 | 79 | 35276 | 1750 | 269570 |
| General Books | 12563 | 1034635 | 11 | 2312 | 12574 | 1036947 |
| Total | | | | | 18770 | 1785673 |
| E – Books | | | | | | |
| Journals | | | | | | |
| E – Journals | | | | | | |

| | | | | |
|---|---|---|---|---|
| Digital Database | | | | |
| CD & Video | 3 | | | |
| Other Donated Books (specify) | 280 | 28 | 308 | |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
|---|---|---|---|---|---|---|---|---|
| Existing | 16 | - | - | - | - | - | - | 17 |
| Added | - | - | - | - | - | - | - | - |
| Total | 16 | - | - | - | - | - | - | 17 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Internet Access is Available for Staff and Students in College Campus.

4.6  Amount spent on maintenance in lakhs :

   i)  ICT                                              23112

   ii)  Campus Infrastructure and facilities        385432

   iii) Equipments                                    10500

   iv) Others                                         231331

                              Total :                 650377

# Criterion – V

# 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- In the beginning of academic year IQAC forms different committees of faculty with student's representation for every support service.
- The committees prepare yearly action plan and accordingly ensure maximum students participation.
- Notifications and face to face information by faculty helps students to participate in support service activities.
- Efforts are taken to take campus placements, competitive exams preparation career opportunities guidance girl students health check-up programme and entrepreneurship skill development activities.
- The prospectus of the institute provides information regarding important support services and opportunities for the students.

5.2 Efforts made by the institution for tracking the progression

- Personal guidance on both academic and non academic matters is made available through members which is offered in the college at multiple level.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|----|----|--------|--------|
| 930 | - | - | - |

(b) No. of students outside the state

| - |
|---|

(c) No. of international students

| - |
|---|

Men

| No | % |
|----|---|
| 651 | 70% |

Women ——

| No | % |
|----|---|
| 279 | 30% |

| Last Year | | | | | | This Year | | | | | |
|-----------|----|----|-----|----------------------|-------|-----------|----|----|-----|----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 593 | 180 | 72 | 93 | 00 | 838 | 533 | 192 | 103 | 104 | 00 | 930 |

Demand ratio 1:0.86                    Dropout % 87.96%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Career guidance and competitive examination cell is working in the college for motivating the students and to inform them about various career opportunities.

No. of students beneficiaries            35

5.5 No. of students qualified in these examinations

| NET | - | SET/SLET | - | GATE | - | CAT | - |
| IAS/IPS etc | - | State PSC | - | UPSC | - | Others | 03 |

5.6 Details of student counselling and career guidance

- Various lectures by resource person are organized for career guidance.
- During the period of admission and throughout the year student counselling is done.
- Certificate programme and courses for the students from various departments were conducted in the academic year.

No. of students benefitted            55

5.7 Details of campus placement

| On campus | | | Off Campus |
|---|---|---|---|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 01 | 35 | 11 | - |

5.8 Details of gender sensitization programmes

- Women problem and its solutions.
- Women and defence mechanism.
- Savitribai Phule educationist

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | 61 | National level | 01 | International level | - |

No. of students participated in cultural events

State/ University level | - | National level | - | International level | - |

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 01 | National level | - | International level | - |

Cultural: State/ University level | - | National level | - | International level | - |

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|---|---|---|
| Financial support from institution | - | - |
| Financial support from government | 266 | 1390340 |
| Financial support from other sources | - | - |
| Number of students who received International/ National recognitions | - | - |

5.11 Student organised / initiatives

| - | | - | | - |

Fairs : State/ University level      National level      International level

Exhibition: State/ University level | - |    National level | - |    International level | - |

5.12   No. of social initiatives undertaken by the students    | 03 |

5.13 Major grievances of students (if any) redressed: _____Nil_____

# Criterion – VI

## 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Our Vision**
> - To make substantial growth of region and the nation at large by providing quality higher education to students from all section of the society and at the same time instilling high moral and ethical values in them so as to make them mature and responsible citizens of India.
>
> **Our Mission**
> - To impart high quality education in the field of literature, social science, commerce and science and equip the students with core values needed to live as responsible citizens of the country

6.2 Does the Institution has a management Information System

> No

6.3 Quality improvement strategies adopted by the institution for each of the following:

     6.3.1   Curriculum Development

> - Teachers are working in BOS in their respective Subjects.
> - Teachers are participating in Syllabus related workshops and forwarding their suggestions for improvement of Curriculum.
> - The certificate courses run at the college level. Based on framework given, departments developed an outline of the courses with details such as course description, objectives, unitization of the courses, evaluation pattern and performance.

### 6.3.2 Teaching and Learning

- To encourage the academically weak students to attend remedial coaching classes.
- Concerned teachers give feedback to the students.
- Academic study tours are also arranged.

### 6.3.3 Examination and Evaluation

- The college has peculiar mechanism in place to ensure transparency in examination and evaluation process. The Evaluation processes consist of continuous Assessment and Semester Examination. The management takes care of smooth conduct of examination and appropriate evaluation of student's performers. All the basic facilities and amenities are made available by the management. It works as bridge between University and examination committee of College.

### 6.3.4 Research and Development

- The college encourages the faculty members to undertake research activities.
- Apart from applying to funding agencies like UGC, ICSSR etc. the researchers also present their research papers in academic conferences.
- The college encourages the faculty and students to attend conferences, seminars etc. by providing funds to them for attending such events.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Up gradation of Library in the regards of books and CDs.
- Library Automation LIBMAN Data entry is started.
- Subscription of E-Resources NLIST.
- Organization of training programme about ICT for teaching and non teaching staff.
- Up gradation of Laboratory.

6.3.6 Human Resource Management

- At the end of each academic year the Management committee reviews the existing position of various teaching and non teaching staff. The management makes appointment through prescribed procedures. Till the compliance by the Society, college appoints lecturers on CHB, so that teaching should not be hampered.
- Institute encourages staff to attend Orientation/ refresher and training programmes. In order to enhance capacities of staff, need-based trainings/ workshops are organized for faculty administration, and supportive staff.

6.3.7 Faculty and Staff recruitment

The faculties are recruited as per the state government, university and UGC norms and regulations. .

6.3.8 Industry Interaction / Collaboration

Industrial Visit and interaction is being done as an when needs as per requirement of curriculum.

6.3.9 Admission of Students

University rules are strictly followed.

6.4 Welfare schemes for

| Teaching | Staff  Cooperative Society |
|---|---|
| Non teaching | Staff  Cooperative Society |
| Students | Health  Check up camp, Provision of T.A, D.A for students participation in sports/ cultural activities |

6.5 Total corpus fund generated          -

6.6 Whether annual financial audit has been done     Yes  √   No  

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Yes | Yes | IQAC |
| Administrative | Yes | Yes | Yes | IQAC |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes [  ]    No [ √ ]

For PG Programmes    Yes [  ]    No [ √ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> University exam are conducted as per guideline of Dr.Babasaheb Ambedkar Marathwada University , Aurangabad.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> University encourages to promote limited academic autonomy to the colleges by curriculum enrichment programmes.

6.11 Activities and support from the Alumni Association

> Regular meeting of the Non registered Alumni Association of the college is organised. An alumnus of the college extends their views and suggestions on various issues such as College Activities, Students Welfare, etc. for the smooth functioning of the college. Alumni members have suggested college management to organize cultural meet for alumni and requested to reserve special timings slot in the regular Annual Gathering of the college. The management has agreed the same and promised to implement the same from next academic year.

6.12 Activities and support from the Parent – Teacher Association

> The Parent-Teacher Association contributes to the development of the college; the exchange of ideas and thoughts in the members of the association brings coordinated and team-work approach to fulfil the objectives of Teaching Learning in the college. The feedback mechanism followed by IQAC for parents and other stakeholders was highly appreciated in the PTA meet.

6.13 Development programmes for support staff

> The college has organised few development programmes for the support staff, such as welfare schemes for the support staff, Trainings and orientation etc. for the smooth functioning and special programmes to upgrade their skills in their own area to enhance efficiency of the staff. It was decided in the meeting of college management to extend their help to the children of the support staff by contributing special funds by the college staff through staff secretary either by cash or means.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> An ecofriendly campus has always been an objective of the society. Various measures have been initiated by the college management such as Rain water harvesting. The college has taken utmost care to save every rain drop falls in the campus area to avoid the scarcity water. An oath taken by every staff, students of the college for making the THE COLLEGE CAMPUS AS PLASTIC FREE CAMPUS has helped to keep the campus more ecofriendly.

## Criterion – VII

# 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Participation of Students in decision making through students associations.
- Few short/certificate courses introduced for the students as curricular enrichment.
- Many departments conducted students centric programme likes essay competition, carriers development courses, rangoli competition , drawing competition, cultural programme, visit to historical places, Industrial & Bank visit, Exhibition visit.
- Encourage for advancement in research & extension activities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- College made revolution decision to have students participation in decision making accordingly students representative were involved in the activities.
- The college introduce new innovative courses to upgrade the students in their skills.
- Staff pursing Ph.D. and M.Phil.
- Minor and Major research projects by staff.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Paperless office and digitization of administration.
- Tree plantation and conservation.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Rain water harvesting mechanism came in to existence .
- Organization of exhibition on environment awareness.
- Lecture series on non conventional source of energy (NSS Camp)
- Conduction of Socio-Economical Survey at village Balapur.

7.5  Whether environmental audit was conducted?     Yes ☐     No ☑√

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

> The IQAC carefully did analysis of the SWOT given by the NAAC peer team during the accreditation of the college.

## 8. Plans of institution for next year

- Encourage faculty to publish papers in referred and high impact factor journals.
- Promote faculty for taking up major and minar research project.
- Sending of proposal and organization of International,National workshop, Seminars and Conference.
- Establish well equipped laboratory in Physics.
- To organize campus interview.
- Strengthening online admission process.
- Enrichment of I.C.T. facilities.


Name:  Prof. V. R. Totala                                          Name: Dr. Shivaji Ambhore

Signature of the Coordinator, IQAC                    Signature of the Chairperson, IQAC


*Submitted by:*


Name:  Dr. P. D. Deshmukh                                    Name: Dr. Ganesh Agnihotri

Signature of the Coordinator, IQAC                    Signature of the Chairperson, IQAC


_____***_____

**Annexure I**

**Abbreviations:**

| | | |
|---|---|---|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |

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**Annexure I**

Ajintha Education Society's
Pandit Jawaharlal Nehru College, Aurangabad
Academic Calendar 2015-16
First term 08-06-2015 to 31-10-2015

| Date | Teaching, Learning and Evaluation | Co curricular activities | Extracurricular activities |
|---|---|---|---|
| 08/06/2015 Monday | College Opening | Staff Meeting | |
| 09/06/2015 Tuesday | Admissions Teaching | Department Meeting Distribution of teaching assignments | |
| 10/06/2015 Wednesday | Admissions Teaching | Department Wise Meeting | |
| 11/06/2015 Thursday | Admissions Teaching | | |
| 12/06/2015 Friday | Admissions Teaching | | |
| 13/06/2015 Saturday | Admissions Teaching | Preparation of annual teaching plan | |
| 14/06/2015 Sunday | Holiday | | |
| 15/06/2015 Monday | Admissions Teaching | Preparation of annual teaching plan | |
| 16/06/2015 Tuesday | Admissions Teaching | | |
| 17/06/2015 Wednesday | Admissions Teaching | | Meeting of UGC |
| 18/06/2015 Thursday | Admissions Teaching | Student counseling sessions | |
| 19/06/2015 Friday | Admissions Teaching | Student counseling sessions | |
| 20/06/2015 Saturday | Admissions Teaching | | |
| 21/06/2015 Sunday | Holiday | | International Yoga day by NSS |
| 22/06/2015 Monday | Admissions Teaching | Meeting of HODs | |
| 23/06/2015 Tuesday | Admissions Teaching | Meeting of Discipline Committee | |
| 24/06/2015 Wednesday | Admissions Teaching | | |
| 25/06/2015 Thursday | Admissions Teaching | | |
| 26/06/2015 Friday | Admissions Teaching | | Chhatrapati Shau Maharaj birth anniversary |

| Date | Activity | Event | Remarks |
|---|---|---|---|
| 27/06/2015 Saturday | Admissions Teaching | | |
| 28/06/2015 Sunday | Holiday | | |
| 29/06/2015 Monday | Admissions Teaching | | |
| 30/06/2015 Tuesday | Admissions Teaching | | Total Teaching Days = [20] |
| 01/07/2015 Wednesday | Admissions Teaching | Principal's Address to Students | |
| 02/07/2015 Thursday | Admissions Teaching | | |
| 03/07/2015 Friday | Admissions Teaching | | |
| 04/07/2015 Saturday | Admissions Teaching | | |
| 05/07/2015 Sunday | Holiday | | |
| 06/07/2015 Monday | Admissions Teaching | | |
| 07/07/2015 Tuesday | Admissions Teaching | | |
| 08/07/2015 Wednesday | Admissions Teaching | | |
| 09/07/2015 Thursday | Admissions Teaching | | |
| 10/07/2015 Friday | Admissions Teaching | | |
| 11/07/2015 Saturday | Admissions Teaching | | World population day |
| 12/07/2015 Sunday | Holiday | | |
| 13/07/2015 Monday | Admissions Teaching | | Meeting of NSS advisory committee |
| 14/07/2015 Tuesday | Admissions Teaching | | |
| 15/07/2015 Wednesday | Teaching Admissions | | |
| 16/07/2015 Thursday | Teaching Admissions | Meeting Of Exam Committee | Meeting Of Students Welfare Committee |
| 17/07/2015 Friday | Teaching Admissions | | |
| 18/07/2015 Saturday | Teaching Admissions | Meeting of Social Science Forum | |
| 19/07/2015 Sunday | Holiday | | |
| 20/07/2015 Monday | Teaching Admissions | Meeting Of IQAC Committee | |
| 21/07/2015 Tuesday | Teaching Admissions | | |
| 22/07/2015 | Teaching | | |

| | | | |
|---|---|---|---|
| Wednesday | Admissions | | |
| 23/07/2015 Thursday | Teaching Admissions | | Birth Anniversary of Lokmanya Tilak |
| 24/07/2015 Friday | Teaching Admissions | Inauguration of Social Science Forum | |
| 25/07/2015 Saturday | Teaching Admissions | | |
| 26/07/2015 Sunday | Holiday | | |
| 27/07/2015 Monday | Teaching Admissions | Meeting Of Exam Committee | |
| 28/07/2015 Tuesday | Teaching Admissions | | A.P.J. Abdul Kalam Condolence Day |
| 29/07/2015 Wednesday | Teaching Admissions | | |
| 30/07/2015 Thursday | Teaching Admissions | | |
| 31/07/2015 Friday | Teaching Admissions | | Total Teaching Days = [26] |
| 01/08/2015 Saturday | Teaching | | Lokmanya Tilak Death Anniversary, Annabhau Sathe Death Anniversary |
| 02/08/2015 Sunday | Holiday | | |
| 03/08/2015 Monday | Teaching | Department Wise Power Point Presentation | |
| 04/08/2015 Tuesday | Teaching | Department Wise Power Point Presentation | |
| 05/08/2015 Wednesday | Teaching | | |
| 06/08/2015 Thursday | Teaching | | |
| 07/08/2015 Friday | Teaching | | |
| 08/08/2015 Saturday | Teaching | | |
| 09/08/2015 Sunday | Holiday | | Kranti Din |
| 10/08/2015 Monday | Teaching | | NSS And Police Department National Integration Rally |
| 11/08/2015 Tuesday | Teaching | | |
| 12/08/2015 Wednesday | Teaching | | International Youth Day |
| 13/08/2015 Thursday | Teaching | Meeting of Science Forum | |
| 14/08/2015 Friday | Teaching | | |
| 15/08/2015 Saturday | Independence day | | Tree Plantation |

| | | | |
|---|---|---|---|
| | | celebration | |
| 16/08/2015 Sunday | Holiday | | |
| 17/08/2015 Monday | Teaching | | |
| 18/08/2015 Tuesday | Parsi New year din | | |
| 19/08/2015 Wednesday | Teaching | Inauguration Of Science Forum Meeting of Lang. & Literary Forum | |
| 20/08/2015 Thursday | Teaching | | Sadbhavana Day |
| 21/08/2015 Friday | Teaching | | |
| 22/08/2015 Saturday | Teaching | | |
| 23/08/2015 Sunday | University foundation day | | |
| 24/08/2015 Monday | Teaching | Inauguration Of Science Forum & Meeting of Staff | |
| 25/08/2015 Tuesday | Teaching | | Birth Anniversary of Late Baburaoji Kale |
| 26/08/2015 Wednesday | Teaching | | |
| 27/08/2015 Thursday | Teaching | | |
| 28/08/2015 Friday | Teaching | Meeting Of UGC Committee | |
| 29/08/2015 Saturday | Teaching | Meeting Of Placement And Career Development | |
| 30/08/2015 Sunday | Holiday | | |
| 31/08/2015 Monday | Teaching | | Total Teaching Days = [24] |
| 01/09/2015 Tuesday | Teaching | | |
| 02/09/2015 Wednesday | Teaching | | |
| 03/09/2015 Thursday | Teaching | Department wise PPT presentation | |
| 04/09/2015 Friday | Teaching | Department wise PPT presentation | |
| 05/09/2015 Saturday | Teaching | Department wise PPT presentation | Teacher's Day |
| 06/09/2015 Sunday | Holiday | | |
| 07/09/2015 Monday | Teaching | | Meeting Of The Publicity Committee |
| 08/09/2015 Tuesday | Teaching | International Literacy Day | Plantation |
| 09/09/2015 Wednesday | Teaching | | |

| Date | | | |
|---|---|---|---|
| 10/09/2015 Thursday | Teaching | | Lecture on Women's Problems And Solutions |
| 11/09/2015 Friday | Teaching | | |
| 12/09/2015 Saturday | Teaching | | |
| 13/09/2015 Sunday | Holiday | | |
| 14/09/2015 Monday | Teaching | | Hindi Day |
| 15/09/2015 Tuesday | Teaching | | |
| 16/09/2015 Wednesday | Teaching | | |
| 17/09/2015 Thursday | Ganesh chaturthi | Muktisangram Book Exhibition by Library | Marathwada Muktisangram Din |
| 18/09/2015 Friday | Teaching | | |
| 19/09/2015 Saturday | Teaching | Inauguration of Language and Literary Forum | |
| 20/09/2015 Sunday | Holiday | | |
| 21/09/2015 Monday | Teaching | | Felicitation Of Meritorious Students |
| 22/09/2015 Tuesday | Teaching | | Workshop of NSS Programme Officers |
| 23/09/2015 Wednesday | Teaching | Guest Lecture On Women And Defence Mechanisms | |
| 24/09/2015 Thursday | Teaching | | NSS Day |
| 25/09/2015 Friday | Teaching | | Bakri Eid |
| 26/09/2015 Saturday | Teaching | | |
| 27/09/2015 Sunday | Holiday | | World Tourism Day |
| 28/09/2015 Monday | Teaching | | |
| 29/09/2015 Tuesday | Teaching | | |
| 30/09/2015 wednesday | Teaching | | Total Teaching Days = [25] |
| 01/10/2015 Thursday | Teaching | | Meeting Of Discipline Committee |
| 02/10/2015 Friday | | | Mahatma Gandhi And Lal Bahadur Shastri Birth Anniversary |
| 03/10/2015 | Teaching | | |

| | | | |
|---|---|---|---|
| Saturday | | | |
| 04/10/2015 Sunday | Holiday | | |
| 05/10/2015 Monday | Teaching | | Total Teaching Days = [04] |
| 06/10/2015 Tuesday | Exam | | |
| 07/10/2015 wednesday | Exam | | |
| 08/10/2015 Thursday | Exam | | |
| 09/10/2015 Friday | Exam | | |
| 10/10/2015 Saturday | Exam | | |
| 11/10/2015 Sunday | Holiday | | |
| 12/10/2015 Monday | Exam | | |
| 13/10/2015 Tuesday | Exam | | |
| 14/10/2015 Wednesday | Exam | | |
| 15/10/2015 Thursday | Exam | | |
| 16/10/2015 Friday | Exam | | |
| 17/10/2015 Saturday | Exam | | |
| 18/10/2015 Sunday | Holiday | | Death Anniversary Of Late Baburaoji Kale |
| 19/10/2015 Monday | Exam | | |
| 20/10/2015 Tuesday | Exam | | |
| 21/10/2015 Wednesday | Exam | | |
| 22/10/2015 Thursday | Dassera | | |
| 23/10/2015 Friday | Exam | | |
| 24/10/2015 Saturday | Exam | | |
| 25/10/2015 Sunday | Holiday | | |
| 26/10/2015 Monday | Exam | | |
| 27/10/2015 tuesday | Exam | | Kojagiri Pournima |
| 28/10/2015 wednesday | Exam | | |
| 29/10/2015 | Exam | | |

| Date | Teaching, Learning and Evaluation | Co Curricular Activities | Extracurricular Activities |
|---|---|---|---|
| Thursday | | | |
| 30/10/2015 Friday | Exam | | |
| 31/10/2015 Saturday | Exam | Staff Meeting | I$^{st}$ Term Teaching Days=99 |
| **Second Term 23/11/2015 To 23/04/2016** | | | |
| Date | Teaching, Learning and Evaluation | Co Curricular Activities | Extracurricular Activities |
| 23/11/2015 Monday | Teaching | Staff Meeting | |
| 24/11/2015 Tuesday | Teaching | | |
| 25/11/2015 Wednesday | Teaching | | |
| 26/11/2015 Thursday | Teaching | | Indian Constitution Day |
| 27/11/2015 Friday | Teaching | Meeting Of HOD | |
| 28/11/2015 Saturday | Teaching | | Mahatma Phule Death Anniversary |
| 29/11/2015 Sunday | Holiday | | |
| 30/11/2015 Monday | Teaching | | Total Teaching Days = [07] |
| 01/12/2015 Tuesday | Teaching | | AIDS Day |
| 02/12/2015 Wednesday | Teaching | | |
| 03/12/2015 Thursday | Teaching | | |
| 04/12/2015 Friday | Teaching | | |
| 05/12/2015 Saturday | Teaching | | |
| 06/12/2015 Sunday | Holiday | | Dr. Babasaheb Ambedkar Mahaparinirvan Day |
| 07/12/2015 Monday | Teaching | | |
| 08/12/2015 Tuesday | Teaching | | |
| 09/12/2015 Wednesday | Teaching | Guest Lecture on Career Guidance by Dept of Economics | |
| 10/12/2015 Thursday | Teaching | Workshop of IQAC | |
| 11/12/2015 Friday | Teaching | | |
| 12/12/2015 Saturday | Teaching | Educational Visit Students to Auto cluster by Dept of Comm. | |
| 13/12/2015 Sunday | Holiday | | |
| 14/12/2015 | Teaching | | |

| | | | |
|---|---|---|---|
| Monday | | | |
| 15/12/2015 Tuesday | Teaching | | |
| 16/12/2015 Wednesday | Teaching | | |
| 17/12/2015 Thursday | Teaching | Seminar For Students By Dept of Commerce | |
| 18/12/2015 Friday | Teaching | Guest Lecture on Career Guidance by Dept of Comm. | |
| 19/12/2015 Saturday | Teaching | | |
| 20/12/2015 Sunday | | | Gadge maharaj death anniversary |
| 21/12/2015 Monday | Teaching | | Meeting of academic planning board |
| 22/12/2015 Tuesday | Teaching | Inauguration of Commerce Forum And Guest Lecture | |
| 23/12/2015 Wednesday | Teaching | | |
| 24/12/2015 Thursday | Teaching | | |
| 25/12/2015 Friday | Christmas Day | | |
| 26/12/2015 Saturday | Teaching | | |
| 27/12/2015 Sunday | Holiday | | |
| 28/12/2015 Monday | Teaching | | Meeting of the UGC committee |
| 29/12/2015 Tuesday | Teaching | | |
| 30/12/2015 Wednesday | Teaching | | Campus Cleanliness Programme BY Dept of Sociology |
| 31/12/2015 Thursday | Teaching | Group Discussion of E-Commerce | Total Teaching Days = [26] |
| 01/01/2016 Friday | Teaching | | |
| 02/01/2016 Saturday | Teaching | | |
| 03/01/2016 Sunday | Holiday | | Savitribai phule jayanti |
| 04/01/2016 Monday | Teaching | | Meeting of IQAC |
| 05/01/2016 Tuesday | Teaching | | |
| 06/01/2016 Wednesday | Teaching | | Weekly Celebration of AAI MAHOTSAV |
| 07/01/2016 Thursday | Teaching | | Weekly Celebration of AAI MAHOTSAV |
| 08/01/2016 | Teaching | | Weekly Celebration |

| Date | | | |
|---|---|---|---|
| Friday | | | of AAI MAHOTSAV |
| 09/01/2016 Saturday | Teaching | | Weekly Celebration of AAI MAHOTSAV |
| 10/01/2016 Sunday | Holiday | | |
| 11/01/2016 Monday | Teaching | | Weekly Celebration of AAI MAHOTSAV |
| 12/01/2016 Tuesday | Teaching | | Yuva din,Swami Vivekanand And Jijamata jayanti |
| 13/01/2016 Wednesday | Teaching | | |
| 14/01/2016 Thursday | | | University Namvistar day |
| 15/01/2016 Friday | Teaching | | |
| 16/01/2016 Saturday | Teaching | | |
| 17/01/2016 Sunday | Holiday | | |
| 18/01/2016 Monday | Teaching | Campus Interviews Conducted By Dept of Economics | |
| 19/01/2016 Tuesday | Teaching | | Meeting of NSS advisory board |
| 20/01/2016 Wednesday | Teaching | | |
| 21/01/2016 Thursday | Teaching | | |
| 22/01/2016 Friday | Teaching | | |
| 23/01/2016 Saturday | Teaching | | |
| 24/01/2016 Sunday | Holiday | | |
| 25/01/2016 Monday | Teaching | | |
| 26/01/2016 Tuesday | Republic day | | Plantation |
| 27/01/2016 Wednesday | Teaching | | |
| 28/01/2016 Thursday | | | Annual Social Gathering |
| 29/01/2016 Friday | | | Annual Social Gathering |
| 30/01/2016 Saturday | | | Mahatma Gandhi Death Anniversary |
| 31/01/2016 Sunday | Holiday | | Total Teaching Days = [24] |
| 01/02/2016 Monday | Teaching | Meeting of discipline committee | |
| 02/02/2016 Tuesday | Teaching | | |

| Date | | | |
|------|------|------|------|
| 03/02/2016 Wednesday | Teaching | | |
| 04/02/2016 Thursday | Teaching | | |
| 05/02/2016 Friday | Teaching | | Meeting of publicity committee |
| 06/02/2016 Saturday | Teaching | | |
| 07/02/2016 Sunday | Holiday | | |
| 08/02/2016 Monday | Teaching | Workshop on Research Methodology by Dept of Sociology | |
| 09/02/2016 Tuesday | Teaching | | |
| 10/02/2016 Wednesday | Teaching | | |
| 11/02/2016 Thursday | Teaching | | |
| 12/02/2016 Friday | Teaching | | |
| 13/02/2016 Saturday | Teaching | | |
| 14/02/2016 Sunday | Holiday | | |
| 15/02/2016 Monday | Teaching | Meeting of HOD | |
| 16/02/2016 Tuesday | Teaching | | |
| 17/02/2016 Wednesday | Teaching | | |
| 18/02/2016 Thursday | Teaching | | |
| 19/02/2016 Friday | Chhatrapati Shivaji Maharaj birth anniversary | | |
| 20/02/2016 Saturday | Teaching | | |
| 21/02/2016 Sunday | Holiday | | |
| 22/02/2016 Monday | Teaching | | |
| 23/02/2016 Tuesday | Teaching | | |
| 24/02/2016 Wednesday | Teaching | | |
| 25/02/2016 Thursday | Teaching | | |
| 26/02/2016 Friday | Teaching | | Guest Lecture on Presidents Rule in India by dept of Pol.Sci. |

| Date | Activity | | Remarks |
|---|---|---|---|
| 27/02/2016 Saturday | Teaching | | Marathi Language day Poetry And Debate Competition |
| 28/02/2016 Sunday | Holiday | | National Science day |
| 29/02/2016 Monday | Teaching | | Total Teaching Days = [24] |
| 01/03/2016 Tuesday | Teaching | | |
| 02/03/2016 Wednesday | Teaching | | |
| 03/03/2016 Thursday | Teaching | | |
| 04/03/2016 Friday | Teaching | | |
| 05/03/2016 Saturday | Teaching | | |
| 06/03/2016 Sunday | Holiday | | |
| 07/03/2016 Monday | Teaching | | Mahashivratri |
| 08/03/2016 Tuesday | Teaching | | International Women's Day |
| 09/03/2016 Wednesday | Teaching | | Total Teaching Days = [08] |
| 10/03/2016 Thursday | Exam | | |
| 11/03/2016 Friday | Exam | | |
| 12/03/2016 Saturday | Exam | | |
| 13/03/2016 Sunday | Holiday | | |
| 14/03/2016 Monday | Exam | | |
| 15/03/2016 Tuesday | Exam | | |
| 16/03/2016 Wednesday | Exam | | |
| 17/03/2016 Thursday | Exam | | |
| 18/03/2016 Friday | Exam | | |
| 19/03/2016 Saturday | Exam | | |
| 20/03/2016 Sunday | Holiday | | |
| 21/03/2016 Monday | Exam | | |
| 22/03/2016 Tuesday | Exam | | |
| 23/03/2016 | Exam | | |

| | | | |
|---|---|---|---|
| Wednesday | | | |
| 24/03/2016 Thursday | | | Dhulivandan |
| 25/03/2016 Friday | Exam | | |
| 26/03/2016 Saturday | Exam | | Meeting of discipline committee |
| 27/03/2016 Sunday | Holiday | | |
| 28/03/2016 Monday | Exam | | |
| 29/03/2016 Tuesday | Exam | | |
| 30/03/2016 Wednesday | Exam | | |
| 31/03/2016 Thursday | Exam | | |
| 01/04/2016 Friday | Exam | | |
| 02/04/2016 Saturday | Exam | | |
| 03/04/2016 Sunday | Holiday | | |
| 04/04/2016 Monday | Exam | | |
| 05/04/2016 Tuesday | Exam | | |
| 06/04/2016 Wednesday | Exam | | |
| 07/04/2016 Thursday | Exam | | Meeting of discipline committee |
| 08/04/2016 Friday | | | Gudhipadva |
| 09/04/2016 Saturday | Exam | | |
| 10/04/2016 Sunday | | | |
| 11/04/2016 Monday | Exam | | |
| 12/04/2016 Tuesday | Exam | | |
| 13/04/2016 Wednesday | Exam | | |
| 14/04/2016 Thursday | | | Dr.Babasaheb Ambedkar birth anniversary |
| 15/04/2016 Friday | Exam | | |
| 16/04/2016 Saturday | Exam | | |
| 17/04/2016 Sunday | Exam | | |
| 18/04/2016 | Exam | | |

| Monday | | | |
|---|---|---|---|
| 19/04/2016 Tuesday | Exam | | |
| 20/04/2016 Wednesday | Exam | Workshop of IQAC | |
| 21/04/2016 Thursday | Exam | | |
| 22/04/2016 Friday | Exam | | II Term Teaching Days = [89] |
| 23/04/2016 Saturday | Exam | Staff meeting | Total Teaching Days =[188] |

Annexure II

**Best Practice – I**

1. Title of practices:
   Paperless office & Digitalization.

2. Objectives of the practice:
   - To adopt & use new technology effectively.
   - Environment conservation.
   - Improve efficiency
   - Data management.
   - Reduce time & expenditure.

3. The Context:
   It is a step towards eco-friendly campus by creating a paperless environment within our college. To adopt new technology for remaining competitive in rapidly changing profession. A paperless office is a work environment in which the use of paper is eliminated or greatly reduced. This is done by converting documents and other papers in other digital forms, a process known as digitalization.

   Going paperless can save money, boost productivity, save pages, make documents and information sharing easier, keep personal information more secured and easily accessible for us and help the environment. Computer data is printed on paper, therefore it becomes out of sync with computer database updates. Paper is difficult to search and arrange in multiple sort of arrangements and similar paper data stored in multiple location is often difficult and costly to track and update. A paperless office would have a single source collection point for distributed database updates and public-subscribes system.

4. The practices:
   For digitalization of our college a software College Management System is used for paperless activities of the college as online admission, transfer certificate, accounting (cashbook and ledger book), various types of certificates, receipts, character certificate, notices and SMS to staff and students. General register is maintained through this software. Staff and student profile is created where basic information of staff and students can be easily found. A Wahtsapp group is also created for emergency and important messages and notices.

5. Problems Encountered and Resources required:

   100% paperless activities are not possible to achieve as we need to provide receipts, bonafide and other certificates to students.
   Resource for this activity is computer with connection, scanner, printer etc.

**Best Practice- II**

1. Title of practices:
   Tree plantation and conservation.

2. Objectives of the practice:
   - Balance and conservate the environment.
   - To make eco-friendly  evergreen campus.
   - To make student aware land conservation.
   - To plant tree in the college premises.

3. The Context:
   The tree play very important role in the growth and development of the society. They are the part of our environment. The influence and impact of trees on all living beings is pleasant and keep us all happy, healthy and cheerful. They provide us with life giving oxygen. Therefore, we should protect and conserve the trees. Plantation and protection is a creative activity.

4. The practices:
   Therefore, taking this problem, our college has taken this best practice of tree plantation in the college premises from year 2013-14 to 2015-16. During this three year under the N.S.S. unit our college premises have planted trees and they were nurtured by the students e.g. watering and taking care of them, putting tree guard etc.
   Our college got a huge positive result and the plants became trees within these three years and our premises is green with the helping hand of our students. We have an eco-friendly environment.

5. Problems Encountered and Resources required:
   - Less water.
   - Protection from pet animals.
   - Land is limited for more plantation.