The Annual Quality Assurance Report (AQAR)

2017-2018

Submitted by

Ajintha Education Society's

Pandit Jawaharlal Nehru Mahavidyalaya, Aurangabad.

Internal Quality Assurance Cell (IQAC)

Email: pjniqac2012@gmail.com

To

National Assessment and Accreditation Council

An Autonomous Institution of the UGC

P.O. Box No. 1075, Nagarbhavi, Bengaluru, 560072. India.

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year

2017-18

1. Details of the Institution

1.1 Name of the Institution

Pandit Jawaharlal Nehru Mahavidyalaya, Aurangabad

1.2 Address Line 1

Shivaji Nagar

Address Line 2

Aurangabad

City/Town

Aurangabad

State

Maharashtra

Pin Code

431009

Institution e-mail address

panditjawaharlal@gmail.com

Contact Nos.

0240-2405677

Name of the Head of the Institution:

Dr. Ganesh Agnihotri

Tel. No. with STD Code:

0240-2405677

Mobile:

9423701930

Name of the IQAC Co-ordinator:

Dr. Pradnya Deshmukh

Mobile:

9422206282

IQAC e-mail address:

pjniqac@gmail.com

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*

MHCOGN11247

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

EC/32/242 dated 03-05-2004

1.5 Website address:

www.pjncollege.org

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	-	2004	5yr
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   01/07/2012

1.8 AQAR for the year *(for example 2010-11)*   2017-18

1.9 Details of the previous year's AQAR submitted to NAA after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 29-12-2018)*

  i. AQAR 2013-14   31.12.2018
 ii. AQAR 2014-15   31.12.2018
iii. AQAR 2015-16   31.12.2018
 iv. AQAR 2016-17   31.12.2018

1.10 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

  Affiliated College   Yes [√] No [ ]

  Constituent College   Yes [ ] No [√]

Autonomous college of UGC   Yes [ ] No [√]

Regulatory Agency approved Institution   Yes [ ] No [√]

  (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√] Men [ ] Women [ ]

          Urban   Rural [√] Tribal [ ]   [ ]

          [ ]   [√]   [√]

Financial Status   Grant-in-aid   UGC 2(f)   UGC 12B

Grant-in-aid + Self Financing [√]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [√]   Science [√]   Commerce [√]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify) [   ]

1.12 Name of the Affiliating University *(for the Colleges)*   Dr. Babasaheb Ambedkar Marathwada University, Aurangabad

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   No

University with Potential for Excellence   No   UGC-CPE   No

DST Star Scheme   No   UGC-CE   No

UGC-Special Assistance Programme   No   DST-FIST   No

UGC-Innovative PG programmes   No   Any other (*Specify*)   No

UGC-COP Programmes   No

2. IQAC Composition and Activities

2.1 No. of Teachers

`07`

2.2 No. of Administrative/Technical staff

`04`

2.3 No. of students

`01`

2.4 No. of Management representatives

`02`

2.5 No. of Alumni

`01`

2. 6 No. of any other stakeholder and

community representatives

`2`

2.7 No. of Employers/ Industrialists

`2`

2.8 No. of other External Experts

`1`

2.9 Total No. of members

`20`

2.10 No. of IQAC meetings held

`02`

2.11 No. of meetings with various stakeholders: No. `7`   Faculty `3`

Non-Teaching Staff Students   `2`   Alumni `1`   Others `1`

2.12 Has IQAC received any funding from UGC during the year?   Yes `-`   No `√`

If yes, mention the amount   `-`

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

`-`   `-`   `-`   `-`   `1`

	Total Nos.	International	National	State	Institution Level

(ii) Themes

Workshop on revised guidelines of NAAC

2.14 Significant Activities and contributions made by IQAC

- Academic Calendar was prepared by IQAC at the beginning of the academic year.

- Encouraged faculty members to publish articles in books/journals and submit minor/major research proposals.

- Departments are motivated to take entrepreneurship Development initiatives.

- Faculties are motivated to participate in faculty development programmes.

- Planning of different curricular and co-curricular activities.

- Strengthened career guidance and placement cell.

- Students were motivated to prepare wall paper on current social issues.

- Seminars on the birth anniversary of Late. Baburaoji Kale founder Chairman was organized.

- Lecture organized in the memory of Late Baburaoji Kale on the eve of his death anniversary.

- Faculty members are motivated to undertake bridge certificate courses.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Research activity	Faculty members have published articles in books/journals. Proposal is sent to ICSSR for national conference and major research project.

Encouragement of extension activities	Various departments have taken extension activities and Entrepreneurship Development initiatives.
Faculty Development	Faculties have participated in faculty development programmes.
Seminars	Seminar was organized on the occasion of birth anniversary of Late Baburaoji Kale, Founder Chairman Ajintha Education Society, Aurangabad.
Student Counselling	Lecture and workshop was organised for personality development & career guidance.
Proposal of Extension Centre	Proposal of Life- long education centre is sanctioned by Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.
Proposal of "Earn and Learn Scheme"	Proposal of Earn and Learn scheme is sanctioned by Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.
NSS activity	One of our students participated in R. D. Parade on Republic Day at Delhi. Seven days special camp was organised.
ICC activity	Vending machine was installed for females. Lecture was organised on women Harassment and skill development.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes √   No ☐

Management √   Syndicate -   Any other body -

Provide the details of the action taken

- Proposals sent to UGC/ICSSR by faculty member for seminar/conference/workshop.
- Various extension activities were organized by departments.
- Initiative of Entrepreneurship development was taken by various departments.
- Faculties are encouraged to design skill based certificate courses.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	03			
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	09	-	09	01
Others	-	-	-	-
Total	12	-	09	01

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
      (ii) Pattern of programmes:
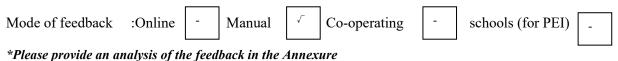
Pattern	Number of programmes
Semester	All
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders*Alumni [√] Parents [√] employers [-] Students [√]

(On all aspects)

Mode of feedback   :Online [-] Manual [√] Co-operating [-] schools (for PEI) [-]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As the college is affiliated to and follows the syllabus curriculum of Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
21	11	06	01	03

2.2 No. of permanent faculty with Ph.D. | 11 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	02	-	-	-	-	-	-	-	02

2.4 No. of Guest and Visiting faculty and Temporary faculty | 00 | | 13 | | 00 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	-	-	-
Presented papers	02	11	-
Resource Persons	-	02	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Seminar for the Student surprise test.
- Allocation of Research project to students.
- Use of PPT, field visit, charts and etc.

2.7 Total No. of actual teaching days during this academic year

| 180 |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

| Evaluation, Photocopy, E-test, Open book test. |

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| 09 | 02 | 11 |

2.10 Average percentage of attendance of students

| 85 |

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	62		6.45	37.09	--	43.54
B.Com	92		4.34	10.86	1.08	16.30
B.Sc	36		2.77	11.11		13.88

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC with the help of senior teachers and administrative had discussed future plan of institution and prepared the plan.
- All issues related the teaching & learning discussed in meeting, suggestion accepted for welfare of students e.g. Study tour, seminars etc
- Faculty members are motivated design skill based and value courses.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	04
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-

Summer / Winter schools, Workshops, etc.	-
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	01	01	0
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraged faculty members to publish articles in books/UGC approved journals.
- Faculty members are motivated to submit minor/major research proposals.
- Faculty members are encouraged to send proposals for national/international conferences funded by UGC/ICSSR.
- Teachers are encouraged to participate in National/International conferences as a paper presenter, resource person and Chairman of the session.
- Faculties are motivated to participate in faculty development programme.
- Resource persons of various research areas are invited to update knowledge in particular research field.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	01	U.G.C.	Ongoing
Outlay in Rs. Lakhs	00	7.4	U.G.C.	Ongoing

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	01	U.G.C.	--
Outlay in Rs. Lakhs	00	0.2	U.G.C.	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	21	02	01
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range | 2.43-6.17 | Average | 4.572-4.72 | h-index | -- | Nos. in SCOPUS | --

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-

Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No.   [-]   Chapters in Edited Books   [-]

ii) Without ISBN No.   [-]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [-]   CPE [NIL]   DBT Star Scheme [-]

INSPIRE [-]   CE [NIL]   Any Other (specify) [-]

3.10 Revenue generated through consultancy   [-]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	04
Sponsoring agencies	-	-	-	-	College

3.12 No. of faculty served as experts, chairpersons or resource persons   [17]

3.13 No. of collaborations   International [-]   National [-]   Any other [11]

3.14 No. of linkages created during this year   [11]

3.15 Total budget for research for current year in lakhs :

From Funding agency   [-]   From Management of University/College   [-]

Total   [-]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/
recognitions   received by faculty and research fellows
    Of the institute in the year

Total	International	National	State	University	Dist	College
	-	-	5	-	-	14

3.18No. of faculty from the Institution
   who are Ph. D. Guides

05

   and students registered under them

17

3.19 No. of Ph.D. awarded by faculty from the Institution

02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   -   SRF   -   Project Fellows   -   Any other   01

3.21 No. of students Participated in NSS events:

University level   20   State level   02

National level   04   International level   01

3.22 No. of students participated in NCC events:

University level   -   State level   -

National level   -   International level   -

3.23 No. of Awards won in NSS:

University level   -   State level   01

National level   -   International level   -

3.24 No. of Awards won in NCC: University level | - | State level | - |

National level | - | International level | - |

3.25 No. of Extension activities organized

University forum | 1 | College forum | 15 |

NCC | - | NSS | 08 | Any other | 01 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Efforts are made to realize institutional social responsibility (ISR) inspired by the ideal of the vision & mission of the college, by sensitizing students & faculty on ISR and outreach programmes and their impact.
- Through core components in the curriculum, the college ensures the transmission of values attitudes and beliefs that will encourage students to be sensitive to social issues and become responsible citizens.
- It encourages student to reach out to community through social awareness programmes/ service learning and experimental learning. The college has taken up the following activities towards ISR.
- The college started practicing scheme reforming village by adoption under which "Renavale" village was adopted for development.
- The college conducted gender sensitization and women empowerment programmes.

1. International Yoga Day
2. No. of programmes under Heritage Walk.
3. Disaster Management.
4. Plantation.
5. Swachata Abhiyan.
6. Kranti Din.
7. Organ Donation.
8. N.S.S. Day.
9. Birth Anniversary.
10. AIDS awareness rally.
11. Mahaparinirvan Din
12. Blood Donation camp
13. Debate Competition
14. Visit Old Age Home.
15. Seven Days' N.S.S. Camp.
16. Eco-friendly Diwali
17. Road Safety.
18. Environmental awareness.
19. Tourism Protection and Promotion.
20. Cleaning historical and heritage places.
21. Voting awareness
22. Beti Bachav Beti Padhav
23. Panand mukt gaon
24. Nadi Jal Abhiyan

Extension

1. Inauguration of Extension Department.
2. Health Check up of College female students and staff for malnutrition remedy.

3. Student Counseling and career placement.

4. Guidance of competitive exam.

5. Elocution

6. No Vehicle Day

7. Village adoption

8. Cashless Economy Programme.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3000 sq. Mtr	-	-	3000 sq. Mtr
Class rooms	20	-	-	20
Laboratories	07	-	-	07
Seminar Halls	01	-	-	01
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

- Library Management System software for Library is used for library automation.
- College Management System Software I used for Administrative office.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4520	498578	115	22801	4635	521379
Reference Books	1772	273120	110	1609	1782	274729
General-Books	12575	1037127	11	1115	12586	1038242
Total						1834350
e-Books	NLIST		NLIST	5000	01	5000
Journals						
Digital Database	NLIST		NLIST		01	
CD & Video						
Others (specify)	308		99		407	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	16	-	-	-	-	-	-	18
Added	-	-	-	-	-	-	-	-
Total	16	-	-	-	-	-	-	18

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet access is available to staff and students.

4.6 Amount spent on maintenance in lakhs :

i) ICT — 32790

ii) Campus Infrastructure and facilities — 3200

iii) Equipments — 22130

iv) Others — 186808

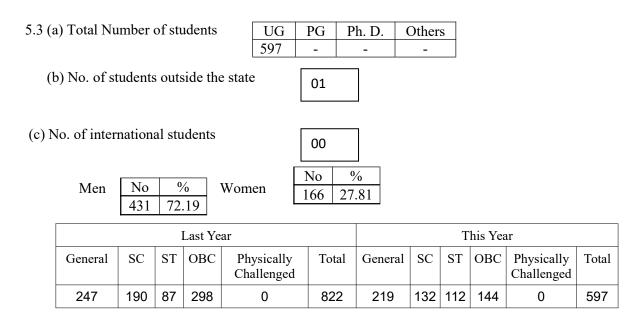Total : 244928

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- In the beginning of the Academic Year IQAC form different committees of faculty with students' representation for every support service.
- The committees prepare yearly action plan and accordingly ensure maximum students' participation.
- Notifications and face to face information by faculty helps students to participate in support service activities.
- Efforts are taken to take campus placements, competitive exams' preparation, career opportunities guidance, girl students' health check up program and entrepreneurship skill development activities.
- The prospectus of the institutions regarding important support services and opportunities for the students.

5.2 Efforts made by the institution for tracking the progression

Personal guidelines on both academic and non academic matter to the student through mentoring which is offered in the college at multiple levels.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
597	-	-	-

(b) No. of students outside the state

01

(c) No. of international students

00

Men	No	%	Women	No	%
	431	72.19		166	27.81

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
247	190	87	298	0	822	219	132	112	144	0	597

Demand ratio   1:0.55   Dropout % 88.45

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- M.P.S.C. coaching class is being organized in the college.
- Institute has formed SET guidance cell.

No. of students beneficiaries

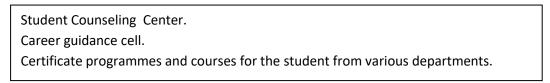| 48 |
|----|

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	01	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	01	UPSC	-	Others	03

5.6 Details of student counselling and career guidance

Student Counseling Center.
Career guidance cell.
Certificate programmes and courses for the student from various departments.

No. of students benefitted

40

5.7 Details of campus placement

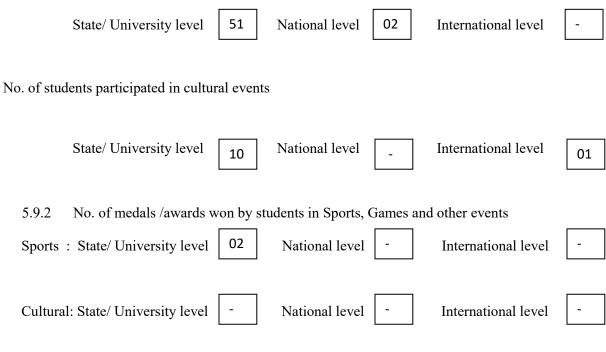| On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	34	07	-

5.8 Details of gender sensitization programmes

- Installation of sanitary pad Vending machine for girls.
- Skill development programme.
- Women's harassment at home and workplace.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 51 | National level | 02 | International level | - |

No. of students participated in cultural events

State/ University level | 10 | National level | - | International level | 01 |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 02 | National level | - | International level | - |

Cultural: State/ University level | - | National level | - | International level | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	186	1055908
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | 27 |

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision

 To make substantial growth of Region and the nation at large by providing quality higher education to students from all section of the society and at the same instilling high moral and ethical values in them so as to make them mature and responsible citizens of India.

Mission

To impart high quality education in the field of literature, social science, commerce and science and equip the students with core values needed to live as responsible citizens of the country.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Teachers are working on Bos in their respective Subjects.
- Teachers participating on Syllabus workshop and forwarding their suggestion form Implementation Curriculum.
- The certificate courses run at the college Level. Based on framework given Department developed on outline of the courses with details such as course description, objectives, unitization of the courses, evaluation pattern and performance .

Encouraging the faculty members to use ICT More And More In The Faculty Teaching.
- The encourage the academically weak student to a end remedial coaching classes.
- Concerned teachers give feedback to the students.
- Quizzes etc. Academic units and study tours are also arranged.

6.3.3 Examination and Evaluation

The college has peculiar mechanisms in place to ensure transparency in rumination and evaluation process. The Evaluation processes consist of continuous Assessment and Semester Examination. The management takes care of smooth conduct of examination and appropriate evaluation of student's performers. All the basic facilities and amenities are made available by the

- The college encourage the faculty members to undertake research activities.
- Apart from applying to funding agencies lick UGC,ICSSR etc. the research also present their research in academic conference.
- The college encourage the faculty and students to a end conferences, seminar etc, by providing funds them for these events.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Up gradation of Library in the regards of books and CDs.
- Library Automation LIBMAN Data entry is started.
- Subscription of E-Resources NLIST.
- Organization of training programme about ICT for teaching and non teaching staff.
- Up gradation of Laboratory.

6.3.6 Human Resource Management

At the end of each academic year the Management committee review the existing position and personal for various teaching and non teaching position. The management makes appointment through prescribed procedures. Till the compliance by the sanstha, college appoint lecture on CHB basis, so that teaching should not be hampered.

Institute provide academic level for Orientation/ refresher and training programmed of faculty. In order to enhance capacities of staff need based training/ workshop are organized for faculty administration, and supportive staff.

6.3.7 Faculty and Staff recruitment

As per the state government, university and UGC norms and regulation.

6.3.8 Industry Interaction / Collaboration

Industrial Visit and interaction is being done as an when needs as per requirement of curriculum.

6.3.9 Admission of Students

University rules are strictly followed.

6.4 Welfare schemes for

Teaching	Staff Co-operative Society.
Non teaching	
Students	Student Welfare Scheme, Dattak Palak Yojna, T.A. D.A. to students for attending Sports and Cultural Activities.

.5 Total corpus fund generated   20,000

6.6 Whether annual financial audit has been done   Yes ☑   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	√	-

Administrative	-	-	√	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes | - | No | √ |

For PG Programmes   Yes | - | No | √ |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> University exams are conducted as per the guidelines of Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> Nil

6.11 Activities and support from the Alumni Association

> Regular meeting of the Non registered Alumni Association of the college is organised.
>
> An alumnus of the college extends their views and suggestions on various issues such as College Activities, Students Welfare, etc. for the smooth functioning of the college. As per the promises given by the college management the special cultural programme organised by the alumni members was delighted by the students and was appreciated a lot by all. The wide participation by the alumni members in the programme spread good message among the co alumni. The feedback mechanism and further analysis demonstrated statistically, the

6.

> The Parent-Teacher Association contributes to the development of the college; the exchange of ideas and thoughts in the members of the association brings coordinated and team-work approach to fulfil the objectives of Teaching Learning in the college. The feedback mechanism followed by IQAC for parents and other stakeholders was highly appreciated in the PTA meet. To establish close relations with each member of the student the Mentor-Mentee system was suggested in the PTA meet and hence been promised to implement from next academic year by the college management.

6.13 Development programmes for support staff

> The college has organised few development programmes for the support staff, such as welfare schemes for the support staff, Trainings and orientation etc. for the smooth functioning and special programmes to upgrade their skills in their own area to enhance efficiency of the staff. It was decided in the meeting of college management to extend their help to the children of the support staff by contributing special funds by the college staff through staff secretary either by cash or means. The sad demise of our beloved staff Mr. Malshikhare was very difficult to deal with and it had long lasting implications on our family. The college staff extended their all type of help and support to family of beloved Mr. Malshikhare.

6.14 Initiatives taken by the institution to make the campus eco-friendly

An ecofriendly campus has always been an objective of the society. Various measures have been initiated by the college management such as Rain water harvesting. The college has taken utmost care to save every rain drop falls in the campus area to avoid the scarcity water. An oath taken by every staff, students of the college for making the THE COLLEGE CAMPUS AS PLASTIC FREE CAMPUS has helped to keep the campus more ecofriendly. The digitalization process and strengthening the online admission of the students towards paperless office have contributed to ecofriendly campus. Annual energy consumption studies of the campus have shown an excess consumption, so to reduce the energy consumption and making campus more ecofriendly, it was decided to take good measures such as replacing traditional bulbs and lights by LEDs as well as new electrification of the campus was done.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Participation of students in decision making.
- Many departments conducted student-centric programmes like essay competition, drawing competition, cultural programmes, visit to historical places, industrial visit, bank visit, exhibition visit, mock court and mock parliament.
- Readers' Club scheme started in library to inculcate reading culture among students.
- Encourage for advancement in research & extension activities.
- Adoption of village under the scheme of reforming village "Georaikuber", Tal. Aurangabad, Dist. Aurangabad.
- Use of PPT in teaching along with screening of movies on different subjects.
- Every department has prepared teaching aids and displayed it.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the
     beginning of the year

- College made revolutionary decision to have students' participation in decision making. Accordingly, students representatives were involved in the activities, as a result all the students came into existence.
- The college introduced new innovative courses.
- College has introduced various certificate courses.
- Staff pursuing Ph.D and M.Phil research.
- Under scheme reforming village through adoption, extensive extension activities are performed in adopted village.
- Various Minor and Major research projects are ongoing.
- Multidimensional survey at villages adopted by the institute.
- One Ph.D awarded to faculty during the year.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Initiation of reforming villages through adoption. (Eco-friendly policy)
- Environment friendly policy of the college.
- On field education.
- Thought of the day.
- Paperless office and digitalization of the administrative office.
- Credit Co-operative society in the campus for the welfare of employees.
- Felicitation of retired staff.
- Earn & Learn Scheme.
- No vehicle day.
- Desk numbering system in examination.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Organization of exhibition on environmental awareness. (Yuva rang – Annual Gathering)
- Lecture series on non conventional source of energy.
- Cleaning of drainage system at village renewable.
- Conduction of socio-economical survey.
- Organization of health check-up camp.
- Tree plantation.

7.5 Whether environmental audit was conducted?   Yes | - | No | √ |

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> The IQAC carefully did analysis of the SWOT given by NAAC peer team during the accreditation of the college.
> - Proposal sent for Earn & Learn Scheme to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.
> - Proposal sent for Life long education centre to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.
> - Certificate Course are introduced.

8. Plans of institution for next year

- Get Reaccreditation from NAAC.
- Encourage faculties to publish papers in referred and high impact factor journals.
- Promote faculties for taking up major and minor research projects.
- Sending proposals and organization of international and national workshops, seminars and conferences.
- Construction of new lab.
- Adopting village.
- Increase innovative activates for women development.
- To organize campus interviews

Name __DR P.D.Deshmukh   *Dr Ganesh Agnihotri*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____ *** _____

Annexure I

Abbreviations:

        CAS   -   Career Advanced Scheme

CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Annexure I

Ajintha Education Society's
Pandit Jawaharlal Nehru College, Aurangabad
Academic Calendar 2017-18
First term 15-06-2017 to 14-10-2017

Date	Teaching, Learning and evaluation	Co curricular activities	Extracurricular activities
15/06/2017 Thursday	College Opening	Staff Meeting	
16/06/2017 Friday	Admissions Teaching	Department Wise Meeting	
17/06/2017 Saturday	Admissions Teaching	Department Wise Meeting	
18/06/2017 Sunday	Holiday		
19/06/2017 Monday	Admissions Teaching	Meeting Of HOD	
20/06/2017 Tuesday	Admissions Teaching	Student Counseling Sessions	Meeting Of Discipline Committee
21/06/2017 Wednesday	Admissions Teaching	Student Counseling Sessions	International Yoga Day
22/06/2017 Thursday	Admissions Teaching		
23/06/2017 Friday	Admissions Teaching		
24/06/2017 Saturday	Admissions Teaching	Meeting Of UGC Committee	
25/06/2017 Sunday	Holiday		
26/06/2017 Monday	Ramjan Eid		Chhatrapati Shahu Maharaj Birth Anniversary
27/06/2017 Tuesday	Admissions Teaching		
28/06/2017 Wednesday	Admissions Teaching	Meeting Of IQAC Committee	
29/06/2017 Thursday	Admissions Teaching		
30/06/2017 Friday	Admissions Teaching		Total Teaching Days = [13]
01/07/2017 Saturday	Admissions Teaching	Principal's Address For Students	
02/07/2017 Sunday	Holiday		
03/07/2017 Monday	Admissions Teaching		
04/07/2017 Tuesday	Admissions Teaching	Academic Planning Committee	
05/07/2017 Wednesday	Admissions Teaching		
06/07/2017 Thursday	Admissions Teaching	Workshop Of IQAC	
07/07/2017 Friday	Admissions Teaching	Meeting Of Library Development Committee	
08/07/2017 Saturday	Admissions Teaching		
09/07/2017 Sunday	Holiday		
10/07/2017 Monday	Admissions Teaching		

Date	Activity	Event	Remarks
11/07/2017 Tuesday	Admissions Teaching		World Population Day
12/07/2017 Wednesday	Admissions Teaching		
13/07/2017 Thursday	Admissions Teaching		
14/07/2017 Friday	Admissions Teaching		
15/07/2017 Saturday	Admissions Teaching		
16/07/2017 Sunday	Holiday		
17/07/2017 Monday	Admissions Teaching		Meeting Of NSS Advisory Committee
18/07/2017 Tuesday	Admissions Teaching		
19/07/2017 Wednesday	Admissions Teaching		
20/07/2017 Thursday	Admissions Teaching	Meeting Of Exam Committee	Meeting Of Students Election Committee
21/07/2017 Friday	Admissions Teaching		
22/07/2017 Saturday	Admissions Teaching	Meeting Of Social Science Forum	
23/07/2017 Sunday	Holiday		Lokmanya Tilak Birth Anniversary
24/07/2017 Monday	Teaching	Meeting Of Competitive Exam Committee	
25/07/2017 Tuesday	Teaching		
26/07/2017 Wednesday	Teaching		
27/07/2017 Thursday	Teaching	Inauguration Of Social Science Forum	A.P.J. Abdul Kalam Condolence Day
28/07/2017 Friday	Teaching		
29/07/2017 Saturday	Teaching		
30/07/2017 Sunday	Holiday		
31/07/2017 Monday	Teaching	Meeting Of Science Forum	Total Teaching Days = [26]
01/08/2017 Tuesday	Teaching		Annabhau Sathe Death Anniversary Lokmanya Tilak Death Anniversary,
02/08/2017 Wednesday	Teaching		
03/08/2017 Thursday	Teaching	Meeting Of Exam Committee	
04/08/2017 Friday	Teaching	Cashless Economy Awareness Programme By Dept. Of Commerce	
05/08/2017 Saturday	Teaching	Inauguration Of Science Forum	
06/08/2017	Holiday		

Date/Day	Activity	Event	Additional Event
Sunday			
07/08/2017 Monday	Teaching		
08/08/2017 Tuesday	Teaching	Department Wise Power Point Presentation	
09/08/2017 Wednesday	Teaching	Department Wise Power Point Presentation	Kranti Din Guest Lecture By Pol.Sci.
10/08/2017 Thursday	Teaching	Department Wise Power Point Presentation	Staff Meeting
11/08/2017 Friday	Teaching		
12/08/2017 Saturday	Teaching		International Youth Day
13/08/2017 Sunday	Holiday		
14/08/2017 Monday	Teaching		
15/08/2017 Tuesday	Independence Day Celebration		
16/08/2017 Wednesday	Teaching		
17/08/2017 Thursday	Parsi New Year		
18/08/2017 Friday	Teaching		NSS Orientation Programme
19/08/2017 Saturday	Teaching		
20/08/2017 Sunday	Holiday	Sadbhavana Din	
21/08/2017 Monday	Teaching		Meeting Of Life Long Education And Extension Dept.
22/08/2017 Tuesday	Teaching		
23/08/2017 Wednesday	University Foundation Day		
24/08/2017 Thursday	Teaching		
25/08/2017 Friday	Ganesh Chaturthi		Birth Anniversary Of Late Baburaoji Kale
26/08/2017 Saturday	Teaching		
27/08/2017 Sunday	Holiday		
28/08/2017 Monday	Teaching		Meeting Of The Staff
29/08/2017 Tuesday	Teaching		
30/08/2017 Wednesday	Teaching		Inauguration Of Life Long Education And Extension Dept
31/08/2017 Thursday	Teaching		Plantation Total Teaching Days = [24]

Date			
01/09/2017 Friday	Teaching		Meeting Of UGC And Record Committee
02/09/2017 Saturday	Bakri Eid		
03/09/2017 Sunday	Holiday		
04/09/2017 Monday	Teaching		
05/09/2017 Tuesday	Teaching		Teacher's Day Celebration
06/09/2017 Wednesday	Teaching		
07/09/2017 Thursday	Teaching		
08/09/2017 Friday	Teaching		International Literacy Day
09/09/2017 Saturday	Teaching		
10/09/2017 Sunday	Holiday		
11/09/2017 Monday	Teaching		Meeting Of The Publicity Committee
12/09/2017 Tuesday	Teaching		
13/09/2017 Wednesday	Teaching		Meeting Of Placement And Carrier Development
14/09/2017 Thursday	Teaching	Inauguration of Language and Literary Forum	
15/09/2017 Friday	Teaching		
16/09/2017 Saturday	Teaching		
17/09/2017 Sunday	Holiday	Guest Lecture by Dept. of History and Painting Exhibition by Library	Marathwada Muktisangram Din
18/09/2017 Monday	Teaching	Inauguration of Commerce Forum and Guest Lecture	
19/09/2017 Tuesday	Teaching		
20/09/2017 Wednesday	Teaching		Meeting Of Magazine Editorial Board
21/09/2017 Thursday	Teaching	Essay Writing Competition	
22/09/2017 Friday	Teaching		
23/09/2017 Saturday	Teaching	Felicitation Of Meritorious Students	
24/09/2017 Sunday	Holiday		
25/09/2017 Monday	Teaching		
26/09/2017 Tuesday	Teaching		Youth Festival
27/09/2017 Wednesday	Teaching		Youth Festival

Date	Teaching	Co Curricular	Extracurricular
28/09/2017 Thursday	Teaching		Youth Festival
29/09/2017 Friday	Teaching		Youth Festival
30/09/2017 Saturday	Dassera		Total Teaching Days = [24]
01/10/2017 Saturday	Moharam		
02/10/2017 Sunday	Holiday	Mahatma Gandhi & Lal Bahadur Shastri Birth Anniversary	
03/10/2017 Monday	Teaching		
04/10/2017 Tuesday	Teaching		
05/10/2017 Wednesday	Teaching		Programme of ICC Committee
06/10/2017 Thursday	Teaching		
07/10/2017 Friday	Teaching	Guest Lecture by Dept. of Commerce	Staff Meeting
08/10/2017 Saturday	Teaching		
09/10/2017 Sunday	Holiday		
10/10/2017 Monday	Teaching	Group Discussion of Commerce Stud.	
11/10/2017 Tuesday	Teaching		
12/10/2017 Wednesday	Teaching		Total Teaching Days = [10]
13/10/2017 Thursday	Teaching	Inauguration of Annual College Magazine "Ajintha"	First Term Teaching Days = [97]

<p align="center"><strong style="color:red">Second Term 06/11/2017 To 01/05/2018</p>

Date	Teaching, Learning And Evaluation	Co Curricular Activities	Extracurricular Activities
06/11/2017 Monday	Opening Day	Staff Meeting	Meeting Of Exam Committee
07/11/2017 Tuesday	Exam		Meeting Of Discipline Committee
08/11/2017 Wednesday	Exam		
09/11/2017 Thursday	Exam		
10/11/2017 Friday	Exam		
11/11/2017 Saturday	Exam		
12/11/2017 Sunday	Holiday		
13/11/2017 Monday	Exam		
14/11/2017 Tuesday	Exam		
15/11/2017	Exam		

Wednesday			
16/11/2017 Thursday	Exam		
17/11/2017 Friday	Exam		
18/11/2017 Saturday	Exam		
19/11/2017 Sunday	Holiday		
20/11/2017 Monday	Exam		
21/11/2017 Tuesday	Exam		
22/11/2017 Wednesday	Exam		
23/11/2017 Thursday	Exam		
24/11/2017 Friday	Exam		
25/11/2017 Saturday	Exam		
26/11/2017 Sunday	Holiday		
27/11/2017 Monday	Exam		
28/11/2017 Tuesday	Exam		Mahatma Phule Death Anniversary
29/11/2017 Wednesday	Exam		
30/11/2017 Thursday	Exam		Total Teaching Days = [27]
01/12/2017 Friday	Teaching		AIDS Day
02/12/2017 Saturday	Teaching		
03/12/2017 Sunday	Holiday		
04/12/2017 Monday	Teaching	Meeting Of Academic Planning Committee	
05/12/2017 Tuesday	Teaching		
06/12/2017 Wednesday	Teaching		Dr.Ambedkar Mahaparinirvan Din
07/12/2017 Thursday	Teaching		
08/12/2017 Friday	Teaching	Meeting Of UGC Committee	
09/12/2017 Saturday	Teaching		
10/12/2017 Sunday	Holiday		
11/12/2017 Monday	Teaching		
12/12/2017 Tuesday	Teaching	Library Orientation for F.Y. Students	
13/12/2017	Teaching		

Wednesday			
14/12/2017 Thursday	Teaching		
15/12/2017 Friday	Teaching		
16/12/2017 Saturday	Teaching		
17/12/2017 Sunday	Holiday		
18/12/2017 Monday	Teaching		
19/12/2017 Tuesday	Teaching		Inauguration Of Workshop of Life Long Education And Extension Dept
20/12/2017 Wednesday	Teaching	Workshop of Life Long Education And Extension Dept	Gadge Maharaj Death Anniversary
21/12/2017 Thursday	Teaching		
22/12/2017 Friday	Teaching		
23/12/2017 Saturday	Teaching	Workshop of IQAC	
24/12/2017 Sunday	Holiday		
25/12/2017 Monday	Christmas		
26/12/2017 Tuesday	Teaching		
27/12/2017 Wednesday	Teaching		NSS Camp
28/12/2017 Thursday	Teaching		NSS Camp
29/12/2017 Friday	Teaching		NSS Camp
30/12/2017 Saturday	Teaching		Study Tour of Dept. of Commerce
31/12/2017 Sunday	Holiday		Total Teaching Days = [25]
01/01/2018 Monday	Teaching		NSS Camp
02/01/2018 Tuesday	Teaching		Meeting Of NSS Advisory Board
03/01/2018 Wednesday	Teaching	Programme of ICC Committee	Savitribai Phule Birth Anniversary
04/01/2018 Thursday	Teaching		Meeting Of Publicity Committee
05/01/2018 Friday	Teaching	Meeting Of IQAC Comittee	
06/01/2018 Saturday	Teaching		Meeting Of NSS
07/01/2018 Sunday	Holiday		
08/01/2018 Monday	Teaching		

09/01/2018 Tuesday	Teaching		
10/01/2018 Wednesday	Teaching		Educational Visit by dept. of Sociology
11/01/2018 Thursday	Teaching		
12/01/2018 Friday	Teaching		Yuva Din,Swami Vivekanand,Jijamata Jayanti
13/01/2018 Saturday	Teaching	Workshop by dept. of Marathi	
14/01/2018 Sunday	Namvistar Din		
15/01/2018 Monday	Teaching		Meeting Of Discipline Committee
16/01/2018 Tuesday			Yuvarang- Annual Social Gathering
17/01/2018 Wednesday			Yuvarang- Annual Social Gathering
18/01/2018 Thursday			Yuvarang- Annual Social Gathering
19/01/2018 Friday			Yuvarang- Annual Social Gathering
20/01/2018 Saturday			Yuvarang- Annual Social Gathering
21/01/2018 Sunday	Holiday		Mahatma Gandhi Death Anniversary
22/01/2018 Monday			Yuvarang- Annual Social Gathering
23/01/2018 Tuesday			Yuvarang- Annual Social Gathering
24/01/2018 Wednesday			Yuvarang- Annual Social Gathering
25/01/2018 Thursday			Yuvarang- Annual Social Gathering
26/01/2018 Friday			Republic Day
27/01/2018 Saturday	Teaching		
28/01/2018 Sunday	Teaching		
29/01/2018 Monday			
30/01/2018 Tuesday			Mahatma Gandhi Death Anniversary
31/01/2018 Wednesday	Teaching		Total Teaching Days = [18]
01/02/2018 Thursday	Teaching		
02/02/2018 Friday	Teaching		
03/02/2018 Saturday	Teaching		
04/02/2018 Sunday	Holiday		
05/02/2018	Teaching		

Monday			
06/02/2018 Tuesday	Teaching		
07/02/2018 Wednesday	Teaching		
08/02/2018 Thursday	Teaching	Guest Lecture by Dept.of Commerce	
09/02/2018 Friday	Teaching		
10/02/2018 Saturday	Teaching		
11/02/2018 Sunday	Holiday		
12/02/2018 Monday	Teaching		
13/02/2018 Tuesday	Teaching		
14/02/2018 Wednesday	Teaching	Seminar by Dept.of Commerce	
15/02/2018 Thursday	Teaching	Guest Lecture	
16/02/2018 Friday	Teaching		
17/02/2018 Saturday		Guest Lecture	
18/02/2018 Sunday	Holiday		
19/02/2018 Monday	Chhatrapati Shivaji Maharaj Birth Anniversary		
20/02/2018 Tuesday	Teaching		
21/02/2018 Wednesday	Teaching	Campus Interview by ICICI Prudential	
22/02/2018 Thursday	Teaching		Staff Meeting
23/02/2018 Friday	Teaching		
24/02/2018 Saturday	Mahashivratri		
25/02/2018 Sunday	Holiday		
26/02/2018 Monday	Teaching		
27/02/2018 Tuesday	Teaching	Workshop by Dept.of Marathi	Marathi Language day
28/02/2018 Wednesday	Teaching	Nationl Science Day	Total Teaching Days = [23]
01/03/2018 Thursday	Teaching		
02/03/2018 Friday	Dhulivandan		
03/03/2018 Saturday	Teaching		
04/03/2018 Sunday	Holiday		

05/03/2018 Monday	Teaching		
06/03/2018 Tuesday	Teaching	Guest Lecture by Dept. of Pol.Science	
07/03/2018 Wednesday	Teaching	Educational visit by Dept.of Economics	
08/03/2018 Thursday	Teaching	Workshop on Project Report and Research Methodologi	International Women's Day
09/03/2018 Friday	Teaching		
10/03/2018 Saturday	Teaching		
11/03/2018 Sunday	Holiday		Mahatma Phule Birth Anniversary
12/03/2018 Monday	Teaching		
13/03/2018 Tuesday	Teaching		
14/03/2018 Wednesday	Teaching		
15/03/2018 Thursday	Teaching		
16/03/2018 Friday	Teaching		
17/03/2018 Saturday	Teaching		
18/03/2018 Sunday	Gudhipadva		
19/03/2018 Monday			
20/03/2018 Tuesday		Meeting Of Exam Committee	
21/03/2018 Wednesday			Meeting Of Discipline Committee
22/03/2018 Thursday	Exam		
23/03/2018 Friday	Exam	Meeting Of IQAC Committee	
24/03/2018 Saturday	Exam		
25/03/2018 Sunday	Holiday		
26/03/2018 Monday	Ramnavmi		
27/03/2018 Tuesday	Exam	Workshop Of IQAC	
28/03/2018 Wednesday	Exam		
29/03/2018 Thursday	Exam		
30/03/2018 Friday	Good Friday Exam		
31/03/2018 Saturday			Total Teaching Days = [17]
01/04/2018	Holiday		

Sunday			
02/04/2018 Monday	Exam		
03/04/2018 Tuesday	Exam		
04/04/2018 Wednesday	Exam		
05/04/2018 Thursday	Exam		
06/04/2018 Friday	Exam		
07/04/2018 Saturday	Exam		
08/04/2018 Sunday	Holiday		
09/04/2018 Monday	Exam		
10/04/2018 Tuesday	Exam		
11/04/2018 Wednesday	Exam		
12/04/2018 Thursday	Exam		
13/04/2018 Friday	Exam		
14/04/2018 Saturday	Dr. Babasaheb Ambedkar Birth Anniversary		
15/04/2018 Sunday	Holiday		
16/04/2018 Monday	Exam		
17/04/2018 Tuesday	Exam		
18/04/2018 Wednesday	Exam		
19/04/2018 Thursday	Exam		
20/04/2018 Friday	Exam		
21/04/2018 Saturday	Exam		
22/04/2018 Sunday	Holiday		
23/04/2018 Monday	Exam		
24/04/2018 Tuesday	Exam		
25/04/2018 Wednesday	Exam		
26/04/2018 Thursday	Exam		
27/04/2018 Friday	Exam		
28/04/2018 Saturday	Exam		

29/04/2018 Sunday	Holiday		
30/04/2018 Monday	Exam		Second Term Teaching Days = [83
01/05/2018 Tuesday	Maharashtra Din Closing Day	Staff Meeting	Total Teaching Days = [180]

Annexure II

Best Practice – I

1. Title of practices:

Paperless office & Digitalization.

2. Objectives of the practice:
   - To adopt & use new technology effectively.
   - Environment conservation.
   - Improve efficiency
   - Data management.
   - Reduce time & expenditure.

3. The Context:

It is a step towards eco-friendly campus by creating a paperless environment within our college. To adopt new technology for remaining competitive in rapidly changing profession a paperless office is a work environment in which the use of paper is eliminated or greatly reduced. This is done by converting documents and other papers in other digital forms, a process known as digitalization.

Going paperless can save money, boost productivity, save pages, make documents and information sharing easier, keep personal information more secured and easily accessible for us and help the environment. Computer data is printed on paper, therefore it becomes out of sync with computer database updates. Paper is difficult to search and arrange in multiple sort of arrangements and similar paper data stored in multiple location is often difficult and costly to track and update. A paperless office would have a single source collection point for distributed database updates and public-subscribes system.

4. The practices:

For digitalization of our college a software College Management System is used for paperless activities of the college as online admission, transfer certificate, accounting (cashbook and ledger book), various types of certificates, receipts, character certificate, notices and SMS to staff and students. General register is maintained through this software. Staff and student profile is created where basic information of staff and students can be easily found. A Wahtsapp group is also created for emergency and important messages and notices.

5. Problems Encountered and Resources required:

100% paperless activities are not possible to achieve as we need to provide receipts, bonafide and other certificates to students.

Resource for this activity is computer with connection, scanner, printer etc.

Best Practice –II

1. Title of practices:
   Village Adoption.

2. Objectives of the practice:
   - To give contribution in the development of the village.
   - Awareness to save girl child.
   - Eradication of blind faith.
   - Water conservation.
   - Swacha Bharat Abhiyan.

3. The Context:
   On the occasion of 150 Birth anniversary of Mahatma Gandhi, our college had adopted two villages 1) 5 kms away from Aurangabad is "Balapur" and 2) 12 Kms away from Aurangabad is "Ohar". These villages are adopted for the purpose of development of these villages.

4. The practices:
   The main activities taken were –
   - Save girl child and educate her.
   - Medical Check-up camp.
   - Eradication of blind faith.
   - Personality development.
   - Water conservation
   - Digging pit for toilets.
   - Wood bunds.
   - Swacha Bharat Abhiyan.

   All these activities were taken by our college students and 100% work was done for Swacha Bharat Abhiyaan in both the villages.

5. Problems Encountered and Resources required:
   - The main problem is local politics.
   - There is lack of awareness among the villagers.
     - There is misunderstanding among the villagers about cleanliness as they think water is wasted.