SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

AJINTHA EDUCATION SOCIETY'S PANDIT JAWAHARLAL NEHRU MAHAVIDYALAYA

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

1. **Introduction**

Ajintha Education Society (AES), Aurangabad, parent institute of our college is a reputed educational institute in Maharashtra. The sanstha was established by Late Baburaoji Kale, a senior freedom fighter, Ex Minister and Member of Parliament on 06.07.1970. Late Baburaoji Kale had realized the importance of education in rural, hilly and urban area. *Education for everyone* became mission of his life. With this mission he established Pandit Jawaharlal Nehru Mahavidyalaya , Aurangabad on 15-06-1971.

Today our sanstha runs three colleges

1. Pandit Jawaharlal Nehru Mahavidyalaya, Aurangabad
2. Sant Dnyaneshwar Mahavidyalaya, Soegaon
3. Late Baburaoji Kale Arts, Science, Commerce College, Ajintha.

Pandit Jawaharlal Nehru Mahavidyalaya is one of the leading educational institutes situated in Shivajinagar Cidco, Aurangabad. The college campus is spread over an area of 3000 sq.mtr. The college runs 3 UG courses in Arts, Science, and Commerce, several certificate courses under Late Baburaoji Kale Skill Development and vocational training center.

Our college is affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad and is approved under section 2(f) and 12(b). Our college is awarded by-

1. Tourist Friend award 2017 by MTDC R.O. Aurangabad.
2. Best NSS Programme officer (Dr. B.A.M.U. Aurangabad & Maharashtra Government HEI NSS)
3. Best NSS Unit (Dr. B.A.M.U. Aurangabad)

Vision

To make substantial growth of region and the nation at large by providing quality higher education to students from all section of the society and at the same time instilling high moral and ethical values in them so as to make them mature and responsible citizens of India.

Mission

To impart high quality education in the field of literature, social science, science, commerce and equip the students with core values needed to live as responsible citizens of the country.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The college runs three UG courses.
2. 07 PhD guides, 03 professors, 05 Associate professors.
3. Excellent student support facilities with Earn and Learn Scheme, life long learning and Extension education, NSS and adequate sports facilities.
4. 09 certificate course, Late Baburaoji Kale Skill development and Vocational training center.
5. Linkages and formal MoUs with higher institutions, industries, local bodies, associations etc. resulting in mutual understanding and co-operation for research, publication, and execution of social responsibilities.
6. Eco- friendly and healthy practices.
7. Interactions and visits of renowned, academicians, social workers, feminists, educationists, diplomats, Speaker-Legislative Assembly, professionals, entrepreneurs, actors, directors etc. with students
8. Transparency, diversity and inclusiveness in the admission process.
9. Optimum ICT facilities for the teaching –learning
10. Institution encouraged gender sensitivity, gender equality and women empowerment.

- One girl student from NSS participated in Republic Day parade, New Delhi.
- One girl student from NSS participated in the executive program for the Bahrain-Indian co-operation in the field of youth and sports at Baharin sponsored by Ministry of Youth and Sport Affairs.
- Our alumni girl students are working in academic, Judiciary and Police Services etc.

Institutional Weakness

1. Students are from socially & economically backward class.
2. College is situated in largest slum area of city.
3. Inadequate space for library for future development.

Institutional Opportunity

1. To enhance college-industry-community network.
2. To promote research addressing to local, social and need-based issues.
3. To streamline and strengthen various research activities through MoU and collaborations.
4. To promote more society oriented outreach programmes.
5. To cultivate a research culture among students and staff.
6. To strive hard for achieving excellent-performance in sports, co-curricular and extra-curricular activities.

Institutional Challenge

1. Students are from the weaker section particularly from rural background.
2. To maintain a balance between traditional courses and need of professional skills
3. To retain the qualified faculties and create infrastructural and research facilities for non-granted courses run.
4. Strengthening and making student competent for entrepreneurship development.

5. To motivate the faculty towards sustainable, purposeful and socio-oriented research.
6. To satisfy the growing demand for new vocational and professional courses.
7. Improvisation in pedagogical use of ICT enabled teaching, learning.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

1. The college is affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad and scrupulously follows the curricula prescribed by the University.
2. The college has valid and reliable plan of assessment for the development of students and the actual achievement of defined institutional curricular goals.
3. The college is offering 3 UG courses and 09 certificate courses.
4. The college teachers represent themselves as the member of BOS and have made a positive impact in the work of curriculum planning, designing and upgrading.
5. Consultation with industry experts' academicians, employers, alumni and other stakeholders is sought to enrich the curricula being delivered.
6. Preparation of academic calendar, departmental meetings, allotment of workload, preparation of time table, teaching diary, daily lesson notes, use of ICT tools, field projects, feedback mechanisms are some of the tools implemented by the college for effective curriculum delivery.
7. IQAC organizes seminars/workshops/symposium, guest lecture, faculty orientation programs etc. for curriculum enrichment and enhancement.
8. Cross cutting issues like Gender Sensitivity, Environment, Human Values and Professional Ethics are highlighted in curriculum implementation Apart from university curriculum, college organizes various activities/programs such as plastic free campus, gender sensitivity programs through NSS, ICC and various departments.
9. Study tours, field visits, encouraging initiatives, independent and collaborative learning.

Teaching-learning and Evaluation

1. Our college is situated in oen of the largest slum areas of Aurangabad. Students come from the neighboring villages having economically and socially backward background.
2. After admission the college assesses the learning levels of the students through a diagnostic test to identify advance learner and slow learner.
3. The enrolment process of the institution is transparent and follows student teacher ratio as prescribed by the norms of University. During 2018-19 the institute admitted 445 students.
4. The focus of college is on learner centric methods like field visits, study tours, industrial visits, projects, ICT enabled classrooms etc. enhancing teaching-learning processes.
5. Our college has set learning outcomes for all programmes which are communicated to teachers & students and uploaded on the college website.
6. Encouragement to the teachers to acquire higher qualification, publications.
7. The number of teachers with Ph.D are 11 and M.Phil are 07. The number of publication during last five years are 166.
8. Necessary facilities are available for differently abled students (Divyangjan).
9. The college has a transparent time-bound and efficient mechanism to deal with examination related grievances.

10. The college has mentor-mentee scheme to address the academic and psychological issues.
11. IQAC reviews the academic performance of each department.
12. The college has three UG programmes and through every progamme we try to imbibe human values and develop global competency along with national values.

Research, Innovations and Extension

1. The college has been giving priority for research & consultancy activities.
2. The college has received UGC grants for Major/Minor Research Projects. (MRP'S) for Major Research Project 01 and for Minor Research Project 04.
3. 03 Minor Research Project are funded by Dr. B.A.M.U Aurangabad.
4. 08 are recognized as research guided by Dr. B.A.M. University, Aurangabad and 26 scholars have completed PhD under their guidance.
5. The faculties have published 93 research papers in UGC notified journals, 73 research papers are published in conferences/seminars/workshop proceedings and books/chapters in various reputed publications.
6. The college has conducted 22 workshop/seminars/symposium for research and extension activities the college has collaboration with many institutions.
7. 11 faculties have been awarded Ph.D and 07 MPhil.
8. Extension activities are conducted through NSS in collaborations with MTDC, Aurangabad Grampanchayat of villages like Georai Kuber, Over, Balapur, various colleges and Dr. B.A.M.U. Aurangabad.
9. Blood donation, Plantation, Health Check up, Environment sustainability, Industry visit, field work, participation in Swachh Bharat, AIDS Awareness and Gender Issues are the prominent extension activities conducted regularly
10. One girl student from NSS participated in Republic Day parade, New Delhi.
11. College has 12 functional MoUs and linkages for resource exchanges.

Infrastructure and Learning Resources

1. The college has total campus area 3000 sq. meter including the built-up area 2808 sq. meter.
2. The campus houses science laboratories ICT- enabled classroom, open stage, library, NSS rooms, girls rooms, a seminar hall, IQAC room, Sports room.
3. The campus building accommodates the board room of trustees Ajintha Education Society Aurangabad, seminar hall -01, classrooms-13, Laboratiories-07, staff room-01, reading room-01, lavotories-09
4. Library as a learning resource is partially automated using Library Management System Software. Total collection of printed material in the form of books is 19392 and in non print form library subscribes N-LIST, INFLIBNET which consist 31, 35, 00 + e-books more than 6000 + e-journals are available for faculty and students.
5. There are sufficient number of UPS's for ensuring power.
6. Infrastructure for sports in the premise enables to organize few sport and cultural events at college.
7. In order to promote use of ICT, college has various IT components such 02 Laptops, 20 computers, 03 LCDs, 1 smart board, Wi-Fi facility, 7 laboratories, 1 computer lab, 50 mbps internet. There are sufficient number of UPSs for ensuring power backup and main generator supply for emergency.
8. The rain water is conserved in the campus by rainwater harvesting .
9. The College is having a disable friendly infrastructure that includes separate restroom for females.

Student Support and Progression

1. Our college is established in the year 1971 and offering co-education in Arts, Commerce and Science
2. The college has a healthy system to provide support to students for skill development career counseling, competitive examination guidance, placement, class seminars, group discussions and interview skills.
3. Counseling is done at entry level to students. Admissions committee during the time of admission counsel students, their parents. Through out year counseling is done to students.
4. The college has Mentor-Mentee scheme Especially for economically backward girl students, disabled students are taken care by teaching and non teaching staff. College try to solve personal/academic problem and motivate them to build positive attitude.
5. Infrastructural developments and creation of facilities are sought by considering the requirements of students.

Governance, Leadership and Management

1. The organizational structure of the institution is based on the doctrine and philosophy of Late Baburaoji Kale, senior freedom fighter, Ex-minister and member of parliament.
2. The vision and mission of the college correlate with the national policies of higher education. It explains value based education, global skills and competencies and holistic development of the students.
3. The vision and mission of college is executed through various programs, activities such as NSS, soft skill development program, welfare schemes, sports, career guidance etc.
4. Three tier organizational set-up of institute results in optimum outcome of various practices and events.
5. Flow chart explains decision making process. The college advisory committee provides efficacious leadership. The accounts are audited regularly and strictly through the three-tier system.
6. Management recruits eligible and competent staff as per UGC norms.
7. The institute obtains the self appraisal reports and API scores from the staff for promotion and annual increments.
8. IQAC has played an important role in maintaining the quality of the college.
9. The college encourages the faculty to participate in Refresher, Orientation and faculty development programs and complete M.Phil, PhD.
10. Faculty Orientation programs seminars, conference, workshops are organized regularly.
11. The college has introduced e-governance in administration finance, accounts, student admission and examinations
12. The institution has effective welfare measures for teaching and non-teaching staff.
13. The Principal helps in governing and managing the college through LMC/CDC, IQAC and other college committees.

Institutional Values and Best Practices

1. The college is known for value based education. Besides covering the prescribed university syllabus, it has also been inculcating human values among the student and staff through programs like personality development, Yoga day etc.
2. Every year college organizes gender equality promotion programs which emphasize women

empowerment, self defence programs, skill development and career guidance activities.

3. Regular health check-up of all students is done e.g.- HB, eye sight, dental health etc.
4. Counseling is done through various activities and during admission period.
5. Our institution has prepared Gender Sensitization Action Plan and Policy document of disabled friendly barrier free environment for differently abled students
6. The college has provided all basic amenities such as common room, restroom, ramps railing etc.
7. For girls a separate common room facility is available along with First Aid Box and Sanitary Napkin Vending Machine.
8. The college has prepared a handbook of code of conduct.
9. The college observes "No Vehicle Day".
10. The college conducts a green audit, energy audit and gender audit.
11. The college maintains complete transparency in its financial, academic and auxiliary functions by a participative mechanism.
12. College makes its infrastructure available to carry out National work such as Assembly election, parliamentary election.
13. An inclusion and tolerance for diversity is the goal of our institution. Through various activities our college provides an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic communal, socio-economic diversities and other.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	AJINTHA EDUCATION SOCIETY'S PANDIT JAWAHARLAL NEHRU MAHAVIDYALAYA
Address	Shivaji Nagar (E), Garkheda Parisar, CIDCO
City	Aurangabad
State	Maharashtra
Pin	431009
Website	www.pjncollege.org

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Ganesh Manikrao Agnihotri	0240-2405677	9423701930	0240-2405655	panditjawaharlal@gmail.com
IQAC / CIQA coordinator	Pradnya Devidas Deshmukh	0240-2389001	9422206282	-	pradnyakale.08@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	

Date of establishment of the college	15-06-1971

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Dr. Babasaheb Ambedkar Marathwada University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	10-03-1975	View Document
12B of UGC	10-03-1975	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Shivaji Nagar (E), Garkheda Parisar, CIDCO	Urban	0.74	2808.94

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Ug	36	H.S.C and equivalent	English	360	113
UG	BCom,Ug	36	H.S.C. and equivalent	Marathi	360	142
UG	BA,Ug	36	H.S.C and equivalent	Marathi	360	190

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				2				5				15
Recruited	2	0	0	2	4	1	0	5	9	4	0	13
Yet to Recruit				0				0				2
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				10
Recruited	9	0	0	9
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	2	0	0	2	0	0	5	2	0	11
M.Phil.	0	0	0	0	1	0	2	1	0	4
PG	0	0	0	2	0	0	2	1	0	5

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	3	0	7

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	4	2	0	6

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	292	0	0	0	292
	Female	153	0	0	0	153
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	115	120	114	80
	Female	65	66	76	43
	Others	0	0	0	0
ST	Male	67	93	74	102
	Female	5	10	13	8
	Others	0	0	0	0
OBC	Male	178	316	174	80
	Female	74	155	124	41
	Others	0	0	0	0
General	Male	240	122	186	171
	Female	94	50	62	73
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		838	932	823	598

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
102	102	102	102	31

File Description	Document
Institutional data in prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	3	3

2 Students

2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
445	598	823	932	838

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
187	187	187	187	187

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
84	145	172	207	212

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
20	21	22	23	22

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
22	22	22	23	23

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 12

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
12.38	14.06	16.10	6.03	5.65

4.3

Number of Computers

Response: 22

4.4

Total number of computers in the campus for academic purpose

Response: 06
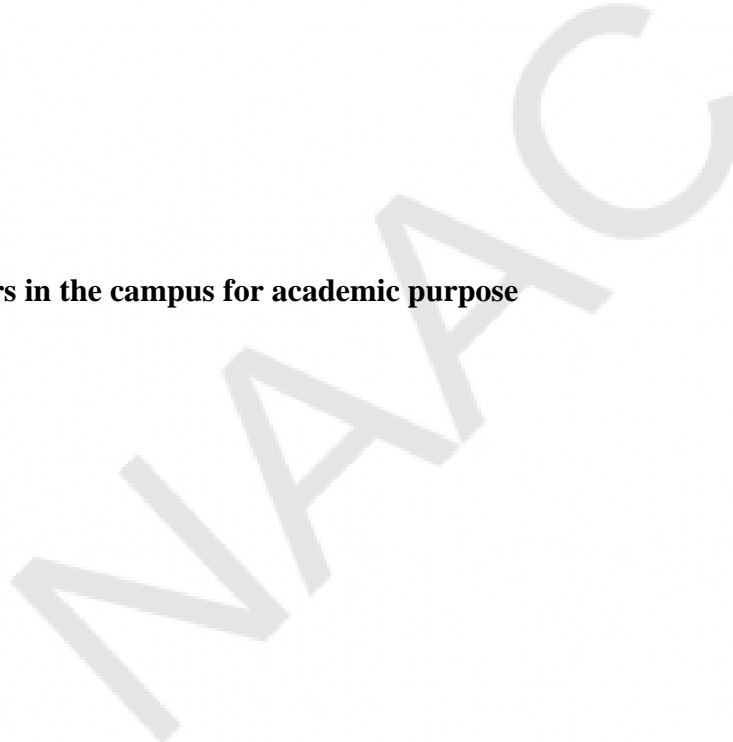
4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college follows the syllabi prescribed by the parent university for the programmes offered as an affiliated college of Dr. Babasaheb Ambedkar Marathwada University Aurangabad. The senior faculty as well as the faculties who are BOS members from the college suggest and share inputs to the BOS in their respective subjects. The focus has been made on imparting quality education depending on the resource potentiality, institutional goals and concern towards the students. The college has developed a structured mechanism for effective implementation of the curriculum. In the beginning of the academic year, various departments conduct meeting for the distribution of workload. Individual lesson plan, semester plans and yearly plan are chalked out and made aware to the students through college prospectus, time-table and notices as per the academic calendar. Slow learners are identified as per previous examination marks. The typically developed lesson plans for various types of learners are implemented by teachers through innovative way such as remedial classes, regular tests, seminars, mock tests, home assignments, tutorials, projects etc for the evaluation process. The IQAC ensures the process of perfect curriculum delivery by incorporating the standard feedback mechanism.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The Academic Calendar of the college is prepared at the beginning of each academic year. The progress of the students is continuously monitored and evaluated through IQAC by conducting regular class tests, seminars, mock tests, home assignments, tutorials, various projects, etc. These academic activities are done as per the academic calendar of the college for the overall personality development of the students. This will help to boost confidence among the students. Proper leadership qualities are developed among the students. The abilities of the students are nurtured and nourished through these activities and help them in their future life. The university conducts examination of the students but the college, throughout the year, carries above mentioned activities to help them in their overall development.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 03

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 **How many Add on /Certificate programs are added within the last 5 years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
Brochure or any other document relating to Add on /Certificate programs	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Being an affiliated college, the college meticulously follows the curriculum prescribed by the University. The university integrates cross-cutting issues relevant to gender, environment, sustainability, Human values and professional ethics into the curriculum. Following are the selected few courses which integrate cross-cutting issues into the curriculum. Apart from these courses, the college has introduced the various short term courses and skill based courses Human values, Spoken English, Right to information Act 2005, Vyavsaik Hindi, Sociological Counseling, Consumers Protection, Goods & Services Tax, Whiting Skills and Biodiversity. Our faculty frame the syllabus of these courses and the approval for the syllabi is taken from the parent institute.

Programme Name	Course Title	Cross-Cutting Issues
F.Y.B.A.	Social Psychology	Gender Issues
F.Y.B.A.	Chatrapati Shivaji & His Times	
F.Y.B.A.	Natyatmak Sahitya	
F.Y.B.A.	Indian Economy	
T.Y.B.A	Political Ideologies	
T.Y.B.A	Histrography	
S.Y.B.A.	Internatinal Relation	Environmental & Sustainability
S.Y.B.Sc	Plan Ecology	
S.Y.B.A	Indian Government & Politics	Human Rights
F.Y.B.A	Kavyatmak Sahitya	

The college also conducts various activities, programs on cross-cutting issues to supplement the university curriculum such has

- **Environmental and Sustainability:-**

NSS promote environmental awareness through tree plantation water conservation, blood cleanness and plastic free drives etc.

- **Gender Sensitivity:-**

  ○ The college organizes various gender sensitivity programe such as **Women's Health** of **Hygiene, Nirbhya Kanya Abhiyan**, **Personality Development**, **Self Protection** and **Karate, Pre Marriage Counseling, Yoga Training** etc.
  ○ The college organize various workshops, seminars, experts lectures gender sensitivity through Board of students Development of the University

- **Human Values & Professional Ethics:-**

  ○ The college organizes various extension activities through NSS for the inculcation of the values like national integrity, patriotism, equality, peace, brotherhood etc.
  ○ **Blood Donations camp**, **HB Check up camp**, are periodically organized.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 2.35

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	3	0

File Description	Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View Document](#)
Institutional data in prescribed format	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 4.04

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 18

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: A. All of the above

File Description	Document
Any additional information (Upload)	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: C. Feedback collected and analysed

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document
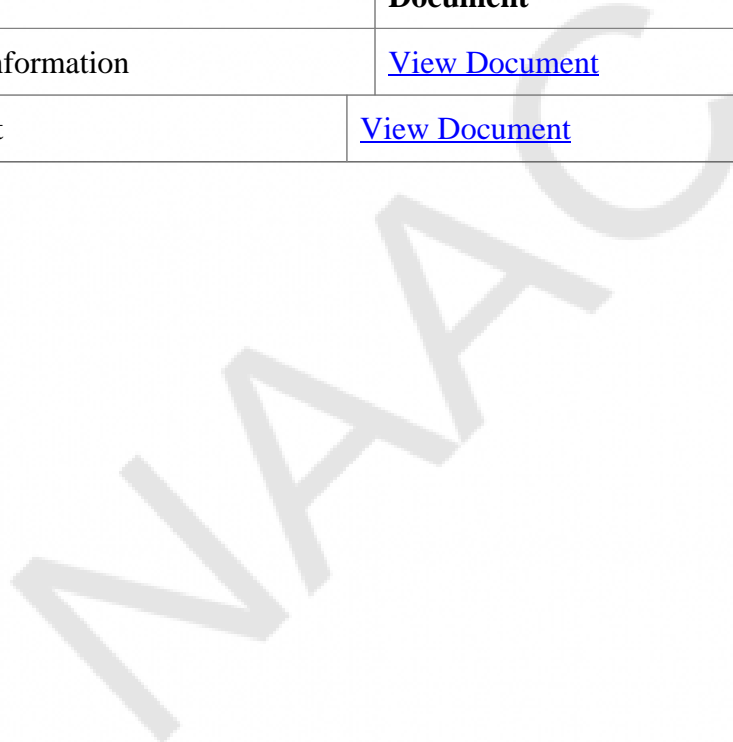
Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 95.44

2.1.1.1 **Number of students admitted year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
282	360	356	360	360

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
360	360	360	360	360

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
187	187	187	187	187

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The academic performance of the previous academic year helps in identifying the slow and advanced learners. It is as follows.

Remedial teaching policy for slow learners:

Objectives:

- To improve basic knowledge of the slow learners.
- Raising their levels of knowledge of the difficult subject to provide strong base for further academic work
- Improving the performance of examination

Method of Identification:

The program is implemented in those subjects who are considered difficult for an average student. The following subjects are recommended by the IQAC for remedial teaching on the basis of the student in the examination of respective subject.

1. English 2.Economics 3.Accounting 4.Mathematics 5.Microbiology

These departments are instructed to follow strategies developed by IQAC for the slow learners.

This program has successful outcomes as the targeted group of slow learners slowed improved performance in the examination.

Advanced learners policy

Objectives:

- To indicate reading culture and reference work practices.
- To grow competency skills.
- To instill research attitude.
- To improve the knowledge generating capacity.

The counselling cell and IQAC approach every student in the classroom and interact with them formally and informally in the very first week of the academic as an induction of the students. The students language proficiency attentiveness, participation in classroom activities, performance in examination indicate the exact part folio of the learner. All departments teachers also recommended for advanced

learners guidance on the basis of students performance in the examination of respective subjects, interaction with teachers and involment in classroom activities. The student with different capacities are also given special attention so that they come in to main stream of teaching learning process. Such students are encouraged to access the internet facility and learning materials available in the library.

The results were analyzed to identify slow and advanced learner and a list of students was communicated to the respective departments.

- The student enlisted under the remedial teaching scheme has successfully cleared the university examination while the advanced learners have shown better performance in examination. Their vertical mobility is appreciable.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional Information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 22:1

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The several departments have taken initiation in using student centric method in the teaching-learning process.

The department of English have used the experiential learning method for third year students of B.A. in English spoken aspects of English language which are part of their yllabus (Paper-I) were learned by conducting mock converses ion, interview & role-playing activities.

The department of commerce a method of experiential learning was used to learn the transaction in bank by visiting the Bank and taking part in the actual bank transactions. The topic was included in money and finance subject for B.Com. The department also took initiation for students of the B.Com III year by visiting and participating day to day matters of Industries and participation in the actual working of industries. Department of History follows the method of learning while seeing. The historical and excavation sites are visited by the students so that they can understand the historical importance of the

place and people the students are asked to prepare a report on their visit. The reports are checked by the teachers. It gives the students an opportunity to learn the skills such as observing and experiencing the human history.

Students are motivated to perform social work by making them aware of thei social responsibilities for human welfare in order to eradicate social destructive evils.The department of sociology conducts field visit and study tours that gives students an exposure to experiencing the human behaviours in the society.

These methods have improved the overall performance of the students in the examination. It helps to increase the base of knowledge and concepts.

File Description	Document
Upload any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Technology (ICT) in education is the mode of education that uses information and communication technology to create, supports, enhance and optimize the delivery of information from teacher to the learner (students).

Research has proved that ICT can lead to an improved student learning and better teaching methods. Increase use of ICT in education with integrating technology to the curriculum has a more positive impact on students. The exposure of ICT based education can give better knowledge of improved presentation skills and develop innovative capabilities among learners. ICT in education can help the student to compete in the global world.

Significance of ICT education

- To enhance and improve learning experiences and provide new sets of skills.
- To reduce cost and save time with accurate information delivery.
- To facilitate the training of faculties.
- To reach more and more students through massive open online courses.
- To improve the quality of education by making use of efficient technology in an institution and provide more opportunities for the teacher and learners.
- To motivate students to learn in a different, effective and efficient way.
- To provide immediate access to dynamic and interactive source materials.
- To provide more opportunity for teacher to teacher and student to student communications.
- To help to stimulate, motivate and engage learners.

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 22:1

2.3.3.1 **Number of mentors**

Response: 20

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
Mentor/mentee ratio	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 96.4

File Description	Document
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 50.13

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
11	11	12	11	09

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 16.85

2.4.3.1 **Total experience of full-time teachers**

Response: 337

File Description	Document
Institutional data in prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The Process of internal assessment is communicated to the students well in advance and the students are aware of the evaluation pattern to ensure strictness and transparency in the internal assessment.

The continuous internal evaluation provides an excellent opportunity to the students to improve their skill in various sectors such as public speaking public defence and research methodology. The internal evaluation mechanism enhances the classroom participation and so classroom engagement is done in an effective way. For Arts and Commerce faculty internal assessment comprises of projects and viva-voce where as for science faculty practical examination or assignments are conducted and assessed periodically.

File Description	Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The grievances of the students regarding examination are addressed at the college and university level depending on the nature of the grievances. The examination committee of the college handles grievances issues related to the internal assessment while grievances related to the external assessment are forwarded

to the university. The grievance redressal committee of college collect the applications in the prescribed form and forwards it to the concerned authorities. The facility of rechecking, revaluation and redressal of answer book is available for the students.

Students are free to approach the concerned teacher to resolve their queries. If the student's concern is not satisfied by the procedure, then they are asked to meet the Chief Superintendent of the college examination or the Principal. Students are given clarification and the photocopies of the answer books are provided on demand. The complaints regarding internal examination is sorted by the examination committee. If the complaint of the student still persists, it is forwarded to the Director, Board of Examination and Evaluation, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad. The Grievance Redressal Mechanism is efficiently handled.

File Description	Document
Link for additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The programme outcome, the programme specific outcome and course outcome for all programmes offered by college are stated and displayed on the college website. All the departments that conduct regular programmes along with specific additional certificate courses are asked to define their programme outcomes and course outcomes by the IQAC and the college administration. These outcomes are confirmed by the faculty of every department in their departmental meeting and then it is uploaded on the college website .

In the last five years the college has started many self-designed certificate courses. Their programme outcomes are also clearly stated and displayed on the college website. They are also communicated to the students in regular classes.

Programme Outcomes -B. A:

 1. The students acquire knowledge in the field of social sciences, literature and humanities which make them sensitive.

2. Students get familiarize with the social, economical, historical, geographical, political, ideological and philosophical tradition and thinking.

3. Students acquire the knowledge with human values framing the base to deal with various problems in life with courage and humanity.

4. It empowers the graduates to appear for various competitive examinations or choose the post graduate programme of their choice.

5. The students will be ignited to think and act over for the solution of various issues prevailed in the human life to make their life better than ever.

6. The programme provides the base to be the responsible citizen.

7. Students will acquire the sense of social service and creative ability and responsible citi

Programme Outcomes -B. Com:

1. An intensive knowledge of accountancy, business law, economic principles, and taxation to complex commercial problems can be achieved.

2. The programme can provide administrative abilities for providing trained professionals for banking, industrial and financial institutions.

3. After completion of B.Com, B.Com graduate can work as a- Accountant, Auditor, Consultant, Company Secretary, Business Analyst, Finance Officer, Sales Analyst, Junior Analyst, Tax Accountant, Stock Broker, Economist, Business Development Trainee.

4. After graduation students can apply for Master of Commerce (M.Com) or Master of Business Administration (MBA), Diploma in Business Management (DBM), etc.

5. A student can also opt for LLB after B.Com. Business Law is one of the best options in it

Programme Outcomes - B. Sc:

1. Graduate students acquire scientific attitude in the fields of physical, chemical, material, life and mathematical sciences.

2. Students acquire knowledge to extract information, formulate and solve problems in systematic manner.

3. Students acquire skills to handle basic scientific instruments following the general lab safety practices.

4. Students acquire scientific abilities like logical thinking, problem solving approach, data collection and decision making.

5. The programme develops social awareness about the quality of water. 6. Students get aware of environment related issues and sustainable technology development.

7. Students get eligible for appearing to the competitive exams such as MPSC and banking sectors.

8. The programme prepares learners for post-graduation and higher education.

File Description	Document
Upload COs for all courses (examples from Glossary)	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The outcome of the student is assessed internally and externally. For an internal assessment, the students are encouraged to participate actively in seminars, group discussions, workshops, debates, unit tests, projects, tutorials etc. An external assessment is carried out by the affiliated university through the semester wise examination.

The programme outcomes are measured through the performance of the students in the participation of various activities such as co-curricular and extracurricular. The organizing skill, communication skill, social skill, sense of accountability, sense of civic responsibility, team spirit leadership are attained through, various activities and the role played by the students throughout the year PSOs (Programs Specific Outcomes) are measured through various academic and non-academic programmes such performance in the test, group discussions project and viva-voce, competitions , quizzes etc. the internal and external evaluation in the practical examination is also a tool to measure Cos (Course Outcomes).

The continuous observation of students, their alertness, respective skill, regularity, overall quality conduct is examined as learning outcomes. The student feedback, parents feedback and the teacher who are not connected by academic or non-academic activities with the students are better judges to attain learning outcomes

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 37.59

2.6.3.1 **Total number of final year students who passed the university examination year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
56	48	47	34	178

2.6.3.2 **Total number of final year students who appeared for the university examination year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
151	190	210	173	213

File Description	Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.64

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0.85

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0.65	0.20	00	00	00

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of the grant award letters for sponsored research projects / endowments	[View Document](#)
Any additional information	[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 20

3.1.2.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
02	01	00	00	00

3.1.2.2 **Number of departments offering academic programes**

2018-19	2017-18	2016-17	2015-16	2014-15
03	03	03	03	03

File Description	Document
Supporting document from Funding Agency	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Paste link to funding agency website	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 21

3.1.3.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
04	02	06	07	02

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 1.57

3.2.1.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
25	9	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 3.38

3.2.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
10	04	12	15	32

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Various extension activities in the neighborhood community in terms of impact and sensitizing students to social issues have always been given the prime importance. The college students and staff are engaged in various activities that help nearby community to sensitize the students about various issues of relevance to the society. Students of our college have done very important work for creating awareness in the society during the last five years. NSS has done various activities through the medium of seven days special camp in Balapur, Gevrai Kuber & Oher village. Waste management in the surrounding of school & on the way to village, care of plants, sanitation, Literacy Program, Swachta Abhiyan, Health Camp, Clean house, Beautiful house Competition, Agriculture and social work were done in rural area, in the slum area of cities & Oher village by NSS. Various Works like Addiction free from Alcohol, and Plastic free Village were done in Gevrai Kuber village by taking resolution in Gram Sabha at Gevrai Kuber village by Rural Development organization. The problem of water has been solved permanently. Farmers started using drip irrigation system by taking motivation from the lecture sessions. Production increased and a lot of water is also saved. Various social activities are performed in the college & its surroundings. Social awareness is created through the medium of this program. Awareness regarding duties & responsibilities, Women Empowerment, Eradication of Superstitions. Helping hand for rural development etc. Economical help

through fund is also provided. NSS volunteers have created social awareness in society by participating in Aids Awareness Rally. Save River Rally, Unity Rally etc. Cleanliness Drive was carried at various Historic places with the help of Tourism Club. Students have participated in heritage walk several times. College has taken decision to plant trees on the occasion of New Year. Conservation of environment was done by celebrating eco-friendly Diwali. NSS organized program through the medium of Swachta App and Cleaned the railway station area.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copy of the award letters	[View Document](#)
Any additional information	[View Document](#)

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 28

3.3.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
8	10	10	0	0

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 22.61

3.3.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
201	230	242	0	0

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 2

3.4.1.1 **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
01	00	01	00	00

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document
Any additional information	View Document

3.4.2 Number of   functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 8

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
00	01	01	01	05

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The total campus area of the college is 3000 sq. meter and the buildup area is 2808 sq.meter. The college has total students strength of 445 in the academic year 2018-2019. The campus building accommodates the Board room of Ajintha Education Society's Trustees (01), Principal (01), Administrative office (01), Record room (01), Classrooms (13), Seminar hall (01), Laboratories (07), Staff rooms (03), Library + Reading hall (Students and staff both) (01), IQAC room (01), Lavatories (09).

The institution has adequate facilities like classrooms, laboratories, and computer labs. The building consists of 13 classrooms and laboratories for UG courses of Arts, Commerce and Science faculty. The college has 03 class rooms with LCD facility and 01 seminar hall with ICT facility used for guest lectures, seminars, meetings and conferences. In addition, a separate laboratory for Computer Science has been installed. The college library is enriched with approximately 19234 printed books and 3135000 + e-books and journals where as 6000 + e-books are available to Students and faculty members are given access to the computer facility whenever it is required. The faculty members are provided by the library individual login and password and for students one common login and password is provided for E-Library to access N-LIST INFLIBNET. The physical facility such as Generator, Water Purifier has been facilitated to students. First aid box for minor injuries and treatments is available in the staff room, all laboratories, office and library. The college campus is equipped with fire extinguisher and is covered under CCTV surveillance.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The department of Physical Education and Sports provided adequate facilities for an all-round development of the students. It has equipments like Double Bar, Weighing Machine, Power Lifting Sets, Multipurpose Bench, Station Exercise Machine, Gym Mirrors and Weight Plates etc Students are given training in all sports games to take part in college, inter-collegiate, inter-zonal, inter-university all India inter University, State, National and International level competitions. Physical Director of the college regularly trains the students in various games such as Kho-Kho, Kabaddi, Volleyball, Table Tennis etc.

To motivate sports players, the college provides incentives like travelling allowance, dearness allowance, sports kits and tracksuits to the winners and participants. The provision of traveling funds for international

players is made available. The college also gives concession in tuition fees to the sports students.

The college also promotes cultural activities among the students by the organization of annual social gathering and participation in annual youth festival of the University. These activities develop hidden socio cultural aspects of the individual and motivate for development of personality. One of our students got second prize and medal at annual youth festival of the university.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 25

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 03

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 0

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Upload audited utilization statements	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library is automated using Integrated Library Management System. The following chart justifies the type of software and nature of automation.

Sr. No.	Year of Automation	Name of the Software	Nature of Automation	Version
1	2018-19	Libman	Partially	Lib-man
2	2017-18	Libman	Partially	Lib-man
3	2016-17	Libman	Partially	Lib-man
4	2015-16	Libman	Partially	Lib-man
5	2014-15	Libman	Partially	Lib-man

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional Information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.44

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0.02	0.17	0.54	0.78	0.69

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)
Audited statements of accounts	[View Document](#)
Any additional information	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 1.29

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 6

File Description	Document
Details of library usage by teachers and students	[View Document](#)
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has upgraded its IT facilities including Wi-Fi for the students and staff for particular in off lectures. The college has upgraded the internet connection with 100 Mbps. The college has updated its IT facilities with increasing the number of computers, printers, scanners, smart boards, interactive LCD projectors, Xerox machines, online admission process, dynamic website, and various softwares. The teaching and learning process is enhanced through the use of ICT tools and e-resources like N-LIST INFLIBNET.

The students, teachers and non teaching staff are also encouraged to use various academic and administrative software. The regular maintenance of computers is outsourced by external agency. Regular up gradation in the educational software, reprographic material is carried out from time to time depending on the changes in syllabus, evaluation, methodologies and technological advancement. Up gradation of IT facilities is a continuous process for quality enhancement.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 74:1

File Description	Document
Upload any additional information	[View Document](#)
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 05 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and

academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 6.58

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0.17	0.19	0.39	1.15	0.49

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has established system and procedure for maintaining and utilizing physical, academic and support facilities which are displayed on the website. Office superintendent has been assigned the job to monitor of maintaining physical, academic and support facility. In the beginning of the year a meeting for action plan is conducted under the chairmanship of Principal. The utilization and expansion in the existing infrastructure and support facilities, the list of requirements, any latest software's etc. are taken into consideration. The priority is given as per need, urgency and availability of budget. The maintenance of IT facility is taken care of various private agencies and is provided on call basis. The college has outsourced the maintenance of electrical work whereas regarding equipment's and instruments in various laboratories are maintained by the concerned supplies and service engineers. Class rooms and other areas are regularly kept clean by college. All the physical, academic and support facilities are augmented and maintained through various college committees such as College Development Committee (CDC) Library Committee, Master Plan Committee, Building Committee, Campus Development. At the beginning of every academic year, proper availability of blackboards, lighting, and furniture in classrooms etc. is taken care of by these committees. Library Committee is functional which takes care of the library matters and functions. Up-gradation of software and hardware and maintenance of ICT facilities

The college has signed following contracts for maintaining and utilizing physical facilities;

Sr. No.	Nature of Work

1	Plumbing
2	Water Expenses
3	Electric Maintenance
4	House Keeping
5	Computer Repairing
6	ICT Facilities
7	Security Guard
8	Furniture Work
9	Building Work

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
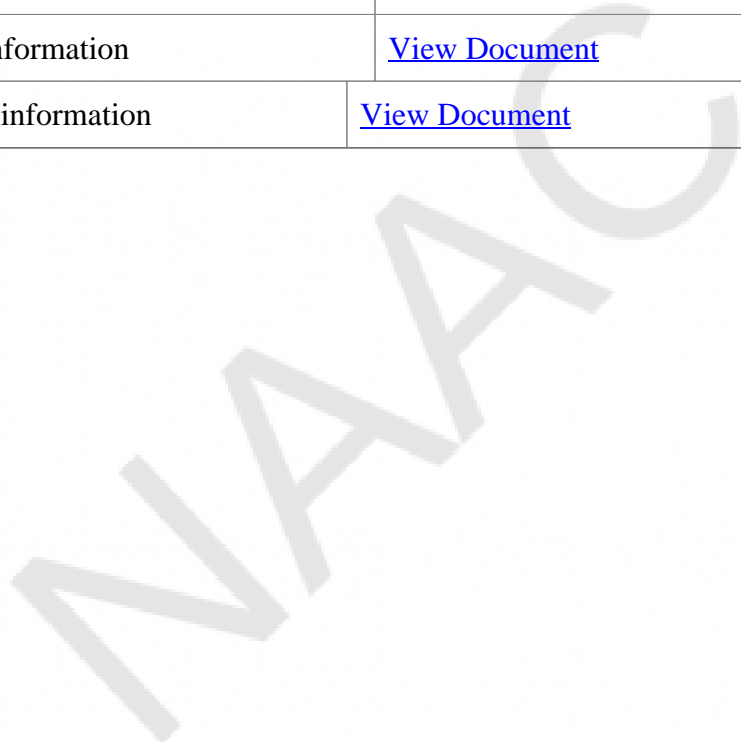
Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 33.63

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
155	190	264	287	324

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1.Soft skills

2.Language and communication skills
3.Life skills (Yoga, physical fitness, health and hygiene)
4.ICT/computing skills

Response: D. 1 of the above

File Description	Document
Institutional data in prescribed format	[View Document]
Link to Institutional website	[View Document]

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1.Implementation of guidelines of statutory/regulatory bodies
2.Organisation wide awareness and undertakings on policies with zero tolerance
3.Mechanisms for submission of online/offline students' grievances
4.Timely redressal of the grievances through appropriate committees

Response: C. 2 of the above

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document]

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.55

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
00	07	05	00	00

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 17.86

5.2.2.1 **Number of outgoing student progressing to higher education.**

Response: 15

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 9.5

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
00	02	00	01	01

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
10	08	07	10	08

File Description	Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 4

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	02	00	00

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Our college students are encouraged to participate in various activities of students council, language forum, social science forum, NSS etc to boost the leadership qualities among the students. This helps in the overall development of the students. The students of our college are also encouraged to participate in seminars and conferences to nourish the abilities among them. These activities lead to the development of future

leadership and future General Secretary and University representatives are formed . In this way leadership qualities among the students are developed in the society and hence the college gives immense importance to these activities. The students of our college are also supported through the Earn and Learn scheme. This helps the students to be economically self reliant

The college has formed student council as per the provision of section 99 of the Maharashtra Public Universities Act. 2016 (Mah. Act. No. VI of 2017). The nomination from National Service Scheme , sports and cultural activities of college students is done by the Principal on the basic of outstanding performance of the highest level of marks secured by student in the respective activities in the preceding academic year. The selection of the general secretary is done as per rules and regulations made by university Act 2016.

The general secretary and the council members help the administration of institution by maintaining discipline in the campus. Annual gathering performances is arranged by student council & cultural committee. The college has separate fund for the functioning of students council and its activities. Participation and representation of students in various bodies and committees of college plays a vital role in administration of the college.

The following are various committees that students represent:

1. Students council.
2. Women and Sexual Harassment Cell.

Earn and Learn Scheme.

1. Language and Social Science Forum
2. N.S.S. Committee
3. Seminars, Conferences and Workshops organized by college have various organizing committees.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 10.2

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
10	11	10	10	10

File Description	Document
Report of the event	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Pandit Jawaharlal Nehru Mahavidyalaya, Aurangabad established a very good communication and a track of Alumnus (ex-students) of the college. Many of our alumni have been remarkable and doing well in walks of life in the society. Though the formal association of the alumni in the college is established very late, the ex-students have been very helpful in contributing to the overall growth of the institution by sharing their experiences and guiding the students whenever needed to support the current students to guide, internship and mentoring.

The consistent and quality relationship could be beneficial to the current students and the college. An online registration form is provided on our college website through link "https://forms.gle/M35ZYNvGUFkWJMfo8" for all alumni of the college.

An alumni association, recently formed, is as below.

Alumni Association:

Sr.No	Name	Designation	
1	Dr. Raosaheb Dhavle	President	
2	Dr. Apparao Waghdav	Vice-President	
3	Dr. Sambhaji Waghmare	Secretary	
4	Smt. Shraddha Belsare	Assit. -Secretary	
5	Mr. Ravi Awasti	Treasurer	
6	Dr. Aprna Bhonde	Member	
7	Smt. Sulochana Mandlik	Member	
8	Smt. Mukta Dhoble	Member	
9	Mr. Gitesh Bajaj	Member	
10	Mr. Prashant Ghumre	Member	
11	Mr. Sunil Deshmukh	Member	

File Description	Document
Upload any additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Our Mission:- To impart high quality education in the field of literature, social science, commerce and science and equip the students with core values needed to live as responsible citizens of the country

Our Vision:- To make substantial growth of region and the nation at large by providing quality higher education to students from all section of the society and at the same instilling high moral and ethical values in them so as to make them mature and responsible citizens of India.

Our Goals:-

Providing education to socially and economically backward classes.

To generate self-confidence.

To impart qualitative education to the Backward class students living in and around Aurangabad.

To develop qualities of leadership among our students.

To inculcate social values.

To concentrate on the education and personality development of students.

To shape and enrich the moral character of our students.

Introducing technical and vocational courses.

Ajintha Education Society, Aurangabad runs **03** educational institutions viz. Pandit Jawaharlal Nehru Mahavidyalaya, Aurangabad; Sant Dnyaneshwar Mahavidyalaya, Soegaon and Late Baburaoji Kale College, Ajintha, Tal. Sillod, Dist. Aurangabad. With the motto *"sa vidya ya vimuktaya"* (Knowledge eliminates all restrains of life and leads to immortality, i. e. *Moksha*.) Ever since its establishment in **1970**, the organization has tirelessly worked to spread light in the lives of millions of people in the region of Aurangabad. It has evolved an effective structure to realize its mission and continuously pursued the path of excellence in education. The Local Governing Executive Council (now College Development Committee) is a decision making body. It meets twice a year and reviews the progress and undertakes new policies. As per the provisions of the Maharashtra University Act 2016, the **College Development Committee** is established. It has 14 members as per Maharashtra State University Act 2016. The college is committed to impart quality education and enrich the students by giving an exposure through various student-centric academic, cultural and sports activities fabricated to work upon an all-round development of the students. The teachers are encouraged to take active participation in securing important positions in various university bodies. Our teachers are motivated to actively participate in securing positions in

university bodies such as **03** members as the **Board of Studies (BoS)** of Dr. Babasaheb Ambedkar Marathwada University, Aurangabad. Internal Quality Assurance Cell (IQAC) is established in the college to achieve goals and objectives as per vision and mission of an institution by encouraging teacher's participation. It comprises 16 members that includes teachers, it comprises of sixteen members as a body. It includes teachers, students, local members, educationists, social workers, members of the Central Executive Council etc. It prepares the action plan and executes it throughout the academic year. IQAC meetings are organized frequently for smooth interaction and of the action plan.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The college practices decentralization and promotes participative management by inculcating a good work culture and professional approach. Academic goals, organizational progress and better campus life are collected from all stake holders to promote efficient functioning of the college. The academic, co-curricular and other activities are smoothly conducted by the process of perfect decentralization. The management and College Development Council take active interest in the progress of the college and discuss various issues relating to the progress of the college with teachers and administrative staff. The Principal is the Head of the institution and is supported by the Vice-Principal respectively. Most of the decisions taken at these levels are implemented with participation from various stake holders. The Heads of the departments and the teaching staff in coordination with the respective Vice-principal jointly work on academic and extra academic functioning. Under the supervision of Principal and Office Superintendent, administrative staff looks after academic support facilities and other day today functioning. The meetings with the Heads of the departments are scheduled as per requirements. Curricular, co-curricular and extracurricular activities are planned, prepared, executed as per the academic calendar and action plan prepared by IQAC in the beginning of every academic year. IQAC meetings are scheduled and feedback is taken into consideration for academic and administrative performance of the institution. The principal organizes the meetings with the IQAC Coordinator, Vice Principal, all the Heads and faculty members to achieve goals and mission of the institution. For instance, the procedure to purchase books for library enrichment is described: The principal in consultation with the librarian and office superintendent as well as Vice Principal prepare a budget. Thereafter, it is intimated to the librarian to distribute the book requirement forms to the Heads of the department. Students play a participative role in the selection of books including text books, reference books, journals etc. After the finalization of books by the concerned Heads, the list is submitted to the librarian who forwards the list to the principal. Principal then calls a meeting of Library committee for budget allocation and sanction. The librarian collects the quotations from various publishers, further it is approved by the library committee and purchase order is placed. Once the books are delivered, these are displayed on the 'New Books Arrives' section and exhibited to students and teachers for their feedback.

The collected feedback analysis and the total proposal is discussed in the meeting of library committee and finally the books are allowed for final accession and then used for issue. The management plays a participative role in the purchase of books only when the budget exceeds its expectations.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The IQAC through deliberations with the stake holders prepared a perspective plan (2015-20) in April 2015 for the development of academic administration and infrastructural facilities and approval was taken from LMC and AES management. The purpose of the plan was to strengthen education. In the committees related to infrastructural development, teachers are the main part takers while in the issues related to financial and administration matters, members of the management committees are involved.

Aspects include in the perspective plan are Organization of seminars and workshop, Research consultancy extension, Career development and placement services, Social responsibilities programs, to adopt a village, Earn and Learn scheme for students welfare, Student's teacher's relation development e.g. mentor and mentee scheme, Lifelong learning and extension department, Evaluation of teachers by students through feedback forms, certificate courses for students, formation of historical, medical club and organize sports and cultural festivals to encourage students, Effective and extensive use of ICT in teaching and learning system, Effective and efficient use of computer application in admission, administration, examination and accounting process, Plan for seeking more financial aid under UGC for programs, Financial requirement for perspective plan year wise, Leaderships and alumni activities development programs, Increase various activities for women development, Accreditation / Re-accreditation cycle for NAAC.

At the end of the year a review is taken about implementation of aspects of perspective plan.

File Description	Document
Upload any additional information	[View Document](#)
Strategic Plan and deployment documents on the website	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The college is governed by Ajintha Education Society, Aurangabad. It is administered by an apex executive board comprising of 14 members. The Local Governing Council i.e. College Development Committee of 14 members as per Maharashtra University Act 2016 is established where the Principal of the college officiates Secretary along with the elected representatives of teachers, administration, students and experts in various sectors. The apex management is also given representation in the College Development Committee.

In an organizational hierarchy Principal is at the top, Vice-principal assist the Principal in academic and administrative matters. The Head of the Department for each subject is also given a representation in academic planning and execution. Office Superintendent is the Head of non-teaching and supporting staff. The College Development Committee monitors the academic and administrative activities of the college governed by the parent institution, Ajintha Education Society, Aurangabad (M.S). Being the Head of the Institution, Principal of the college, has been given to all the administrative powers. He is responsible for academic, administrative and financial matters. Vice-Principal is the Head in all academic matters. He functions as a link between the Heads of the Departments and the Principal. They are in pursuit of the academic development and progress on the campus. Heads of Departments are responsible for the administration at the departmental level. They prepare the academic planning of department, action plan and allot academic work among his colleagues.

IQAC is the most important committee which plans, executes and reviews the quality sustenance and enhancement initiatives. Various committees are formed to undertake co-curricular, extra-curricular and extensive activities which help to achieve the vision and mission of the institution. Anti-Ragging Cell and Internal Complaint Cell (ICC) as well as Vishakha committee have been established as per the Maharashtra University Act. The details are provided on the institution link. Our service rules, procedures, recruitment, promotional policies are governed by the norms of UGC, State Government of Maharashtra and the affiliated University Dr. Babasaheb Ambedkar Marathwada University, Aurangabad. Office maintains its record. if needed parents are called to meet the staff and principal.

File Description	Document
Upload any additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
ERP (Enterprise Resource Planning) Document	[View Document](#)
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

To inculcate integrity and enhance the work culture, the staffs need to be taken care of with great human values that increase the sense of belonging attitude among each other. Stress-free work culture brings harmony among the staff members and creates healthy atmosphere. The college takes utmost care by providing maximum welfare to every member of the staff and ready to help whenever in need.

1. **Medical Reimbursement:** The faculty and staff members receive the medical expenses incurred from the state government. Such proposals are forwarded through the college
2. **Group Insurance:** The college provides group insurance for all the staff members. Group insurance facility for the family victims for the staff is also planned.
3. **Appreciation of staff:** Distinct achievement of staff is appreciated in the form of felicitation in the annual general meeting of the college.
4. **Staff Credit Society:** The Pandit Jawaharlal Nehru Mahavidyalaya Staff Credit Society Aurangabad offers loans at an affordable interest rate to the teaching and non-teaching staff. In addition, advance is given to the staff in cases of emergency lone 25000, Housing/Personal loans 700000.

The faculty development programmes are prioritized including the deputation of the staff for training and quality enhancement. In the institution, the recreational activity is offered as a relief to the staff to remain stress- free at work. The teaching and non-teaching staffs takes active participation in various activities such as the performances of demonstrating artistic and creative temperaments of the staff, skill presentation, music presentations, song etc. Earn & learn scheme is implemented to help economically deprived students.

1.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	000	00	00

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

26-02-2021 12:23:13

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	[View Document](#)
Reports of Academic Staff College or similar centers	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 14

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
03	04	04	02	02

File Description	Document
Upload any additional information	[View Document](#)
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	[View Document](#)
IQAC report summary	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Performance appraisal reports of the teaching faculty are scrutinized by the IQAC and wherever necessary they are discussed with the faculty concerned by the Principal. Teachers' profile is uploaded on the College website. The feedback received after any programme, academic or extracurricular is discussed with the teacher-in-charge and suggestions for improvement are given by the Principal. Faculty members are encouraged to actively participate in all aspects of college activities, irrespective of whether they are permanent or temporary, Ad-hoc or contractual. They contribute towards strengthening the teaching-learning processes, research, extension activities, and administrative work with responsibility and

accountability. Dr. Babasaheb Ambedkar Marathwada University, Aurangabad norms for formal appraisal are followed wherein faculty are required to submit formal reports on work undertaken each year. These reports document personal achievement, both scholastic and extramural. Coordinators of various sections and committees are expected to submit an annual report on the work or activities carried out under their guidance. Some of these reports are carried in the annual magazine *Ajintha* and the reports are presented at Staff meetings and form the basis of the comprehensive Annual Report presented by the Principal to the Management. Thus, the contribution of the individual to the multidimensional corporate life of the college is well documented. Curriculum Vitae of individual faculty members are available on the college website in the public domain. Teachers submit their academic appraisal following the standard API forms which are reviewed by the Heads of the Department and then the Principal. Performance appraisal is carried out at the time of career advancement. Every year the college prepares each department's academic workload for the submission to the Education department. Appraisal of the administrative staff is undertaken in the standard format which is reviewed by the office superintended and then the Principal.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institution has a mechanism for internal and external audit. The internal audits are conducted by qualified internal auditors and have been permanently appointed. The teams working under them do a thorough check and verification of the transaction that are carried out in each financial year. The objections raised in an internal audit are rectified and corrected. An internal audit at the end of financial year 2017-18 is performed by Mr. R.S. Lotake certified auditor. An External Audit is performed by various government agencies such as the Joint Director, Higher Education, Aurangabad Region, Aurangabad, the Senior Auditor, Higher Education Department, Aurangabad, External audit by the office of the Accounts General (Audit-II) Maharashtra, Nagpur, the Respective Funding Agencies (like UGC/ICSSR/Dr. Babasaheb Ambedkar Marathwada University).These agencies, if they have objections to the way the funds are utilized, such amounts are withheld from the final installment. Similarly, if the funds are not utilized as per the rules of the funding agencies, the funds have to be refunded with interest specified by the agencies.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)
Any additional information	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college works within the framework of rules and regulations formulated by Ajintha Education Society Aurangabad, the government, various funding agencies and Dr. Babasaheb Ambedkar Marathwada University, Aurangabad. The college receives grant-in-aid from government of Maharashtra; the funding for special purpose from UGC, Dr.Babasaheb Ambedkar Marathwada University as well as students fees is regular source of income.

The college has strategies for mobilization of funds and its optimal utilization. it has a well-defined procedure for the same. In the beginning of every academic year, various committees are formed, wherein the meetings are arranged on the various grants received from funding agencies and the proper utilization of grants. All the members of UGC and purchase Committee meet under the presidency of the Principal regarding the utilization of grants of received funds. Purchasing Committee enlists the details of requirements for the Campus Development and submits it to the principal. The priority has been given to the most essential requirements and further action taken accordingly. The optimal utilization is made in terms of infrastructural, academic and administrative for the quality enhancement of our students.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The three examples of best practices institutionalized as an outcome of IQAC initiatives are described below.

Best Practice – I

1. **Title of practices:**

Paperless office & Digitalization.

1. **Objectives of the practice:**

1. To adopt & use new technology effectively.
2. Reduce time & expenditure.

1. **The Context:**

Going paperless can save money, boost productivity, save pages, make documents and information sharing easier, keep personal information more secured and easily accessible for us and help the environment. Computer data is printed on paper. Papers are difficult to search and arrange in multiple sort of arrangements. Hence paperless office would have a single-source collection point to distribute database updates and public-subscribes system.

1. **The practices:**

For digitalization of our college a software College Management System is used for paperless activities of the college as online admission, transfer certificate, accounts , various types of certificates, receipts, character certificate, notices and SMS to staff and students. General register is maintained through this software. Staff and student profile is created where basic information of staff and students can be easily found. A Whatsapp group is also created for emergency and important messages and notices.

1. **Problems Encountered and Resources required:**

100% paperless activities are not possible to achieve as we need to provide receipts.

Best Practice- II

1. **Title of practices:**

Tree plantation and conservation.

1. **Objectives of the practice:**

   1. Balance and conservator the environment.
   2. To make eco-friendly evergreen campus.

1. **The Context:**

The tree play very important role in the growth and development of the society. The influence and impact of trees on all living beings is pleasant and keep us all happy, healthy and cheerful. They provide us with life giving oxygen. Therefore, we should protect and conserve the trees. Plantation and protection is a creative activity.

1. **The practices:**

In 2013 to 2016 the NSS unit have planted trees and they were nurtured by the students e.g. watering and taking care of them, putting tree guard etc.

Our college got a huge positive result and the plants became trees within these three years. We have an eco-friendly environment.

1. **Problems Encountered and Resources required:**

   1. Less water.
   2. Land is limited for more plantations.

Best Practice –III

1. **Title of practices:**

Village Adoption.

1. **Objectives of the practice:**

   1. Awareness to save girl child.
   2. Eradication of blind faith.
   3. Water conservation.
   4. Swacha Bharat Abhiyan.
   5. **The Context:**

   Our college had adopted

two villages 'Balapur' and 'Ohar'.

1. **The practices:**
2. Save girl child and educate her.
3. Medical Check-up camp.
4. Eradication of blind faith.
5. Personality development.
6. Water conservation
7. Digging pit for toilets.
8. Wood bunds.
9. Swacha Bharat Abhiyan.

Swacha Bharat Abhiyan was done in both the villages.

1. **Problems Encountered and Resources required:**

1. The main problem is local politics.
2. There is lack of awareness among the villagers.

There is misunderstanding among the villagers about cleanliness.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The following are the two examples of institutionalized reviews and implementation of teaching learning reform facilities by the IQAC.

1. **Total Quality Enhancement Programme.**
2. **Internal Academic Audit annually conducted by IQAC**

04 teachers visited other countries and have an international exposure to update knowledge. Teachers are invited as Guest of Honor, Resource Persons in Seminars and also Guest lectures are delivered by them. Many of our teachers   review national and international journals. **08** teachers are Research Guides having **26** research students under their guidance. Among them o4 students are awarded with Ph.D.   Out of 19 permanent teachers **11** teachers are Ph. D. and **07** M.Phil in their respective subjects. **12** MOUs have been signed by the departments to train students to up-skill in their area of interest. **03** teacher are elected

in Board of Studies and contribute to the professional development. The quality of teachers thus inculcates into the minds of students which becomes an antidote for them to reach their goals. IQAC connects with all the stakeholders through the feedbacks collected from different stakeholders such as students, teachers, parents, alumni etc. Thereafter, feedbacks are discussed and analyzed in the IQAC meetings for quality enhancement.

The college is affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad and adheres to the reform norms as prescribed by the university. This is executed by collecting information regarding the various developments in the college. This information is reflected in the Annual Report of the college prepared by the IQAC committee. IQAC undergoes internal academic audit, the administrative and academic progression, planning, preparation and execution and the overall institutional quality enhancement.   The evaluation reforms are made known to the student's at the beginning of academic sessions through prospectus.

The examination is scheduled by the university and looked after the examination committee formed in the college. The duties are assigned to the faculty members for the smooth conduct of the exams.

Teaching and non-teaching staff is updated on the latest reforms to achieve academic and administrative excellence. Teaching-learning processes include group discussion, preparation of assignments, debates, seminars, presentation of topics.

File Description	Document
Upload any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

To create a safe and violence free education atmosphere for all genders, our institute promotes gender equity and gender sensitivity programmes throughout year. These activities help institution cutting down discrimination at every level and creating situations where equity is promoted.

1. Self Defence Program helps female students to learn techniques of self defence.
2. Guest lectures on Savitribai Phule help student to understood importance of gender equality in society.
3. Through the guest lecture on Globalization & Women Harassment Students understand the way women harassment has increased in the age of technology.
4. Mother Day is celebrated by institution to understand multidimensional role of mother in the family.
5. International women day is celebrated to understand the challenges of women at home and workplace.
6. Programs on Skill Development are organized to inculcate various skills such as life skills, soft skill & hard skills in girl students.
7. Vending machine is installed for girl students and training is given to them regarding how to use the machine
8. Career guidance is given to girl students to choose proper career.

Safety and Security:

Our college is very particular about safety and security of the girl students and women faculties. The following listed practices are meticulously performed.

1. The discipline committee of our college deals with senior and experienced teaching faculties. The discipline committee of our college has zero tolerance policy. They continuously interact with girl students and security guards. Doubtful cases are directly taken to the principal.
2. The security guards are appointed and college campus is 24 hours under their surveillance. They check identity cards of every student.
3. The college has surveillance systems with set of16 CCTV cameras which cover corridors stair cases and entrance of our college. CCTV footage are regularly seen and expropriate action is taken by the principal.
4. ICC is tune up with discipline committee.
5. Damini Pathak the patrolling van of local police periodically visits.

Counseling:

1. The ICC organizes various activities which help in doing counseling with girls and boys simultaneously.

2. Women faculties always interact with girl students in corridor and common room freely.
3. Admission Committee during the time of admission counsel girls students, their parents and assure them safety.
4. All staff members clear doubts on phone and try to solve the problems of girl students.
5. The ICC through various activities brings gender sensitivity awareness in the campus.
6. The college has Mentor-Mentee scheme – Especially economically backward & particularly girl students are selected as mentor-mentee try to solve personal/academic problems and motivate them to build positive attitude.

Common Room:

Our college has separate common room for female students. A vending machine is set up in the girl's washroom. The common room is well equipped with the essential amenities

Day care center for young children

In future we will plan to have day care centre. At present we do not have it. But during the time of examination some girl students come along with their babies and the space is provded to them.

File Description	Document
Annual gender sensitization action plan	[View Document](#)
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Our college has strictly adopted a systematic eco-friendly mechanism to deal with the waste material generated in our college campus. We do not offer any course that produce hazardous waste materials.The necessary and sufficient number of dustbins are kept at the proper places where waste is collected and sorted as per the category such as solid, liquid and E-waste. The dustbins are kept for waste collection at Corridors, Office, Library, Ladies Common Room, Science laboratories, Principal and Management Chamber. The students of the college are made aware about Cleanliness by display of slogans, proper hoardings, sign & notice boards. The NSS unit and students of the college participated in Maha Swachta Abhiyan introduced by the Govt. of India regarding awareness about cleanliness among the people.

Solid Waste Management:

The collection of regular solid waste (Dry & Wet) is done by dustbins kept at different places in our college campus. The collected solid waste is picked up by Aurangabad Municipal Corporation (AMC) from time to time for proper disposal and recycling. Solid Waste from plants is also collected and handed over for recycle purpose. Waste-Disposal of Science Laboratory- wastes to dispose of broken glassware's such as glass slides, glass pipettes, covers lips are packed into the box and wrapped with number of news papers. Slides which were used for blood group testing that were either the wash with detergents or wipe with spirit or alcohol in percent solution or either disposal in the soil, some permanent slides are of bacteria such as bacillus, fungi –aspergillums' Niger putted into box. Broken glass wares place on a high shelf until garbage collection day. The other materials like Scrap or Raddi of newspapers is sold out to the external agency by following due procedure.

Liquid Waste Management:

Liquid /waste reagent samples and process solution used during analysis are identified as acidic or basic alkaline and are collected in a separate containers, pH ensure between 5.5-9.0 before disposal in sewage system. Non hazardous chemicals are diluted with tap water and drained the high pressure of tap water, harmless chemicals are pack in the bottles are return to company. Some microbiological liquid chemicals are drain out with forcefully tap water. In our college, liquid waste of the science laboratories and washrooms is drained through drainage system provided by Aurangabad Municipal Corporation (AMC).

E-Waste:

Being an Arts, Commerce and Science college, though, we do not produce any remarkable E-waste, the meager amount of E-waste that is sproduced is taken care by the Campus Development Committee and office superintendent under observation of the Principal. The outdated stock of equipments such as computers, printers, Xerox machine and other computer peripherals are disposed by following a due procedure.

File Description	Document
Geotagged photographs of the facilities	View Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: D.1 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Disabled-friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	[View Document](#)
Geotagged photographs / videos of the facilities	[View Document](#)
Details of the Software procured for providing the assistance	[View Document](#)
Any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Inclusion and Situatedness

As inclusion and tolerance for diversity is the goal of our institution, we take care of all stake holders making them sure that they feel heard, respected and listened to. We have whole host of programs for underrepresented talent which bring them together, develop skills, create opportunities for them to network and build leadership qualities. Through various activities our college gives commitment to create an

economic, political, social, cultural and legal environment that will enable all stakeholders to achieve social development. Following are the institutional initiatives/efforts in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

- As our college is surrounded by slum area, education awareness is done in the vicinity.
- Visit of students to bank.
- Awareness of Entrepreneurship in the vicinity.
- Workshop on introductory skills in spoken English.
- Guest lecture on Investment.
- Guest Lecture on Awareness of Insurance.
- Workshops on Career Guidance.
- Campus interview for placement.
- Guest lecture on cashless Transaction is organized.
- Group discussion on demonetization.
- Opportunity to school students to perform in cultural programmes of college.
- International Yoga Day.
- Cleanliness Awareness Rally.
- Through Marathwada Muktisangaram Din, Historical importance of the day is conveyed.
- Information of our constitution is given on the constitution day.
- Aids awareness programe is organized.
- To motivate girl education Beti Bachao Beti Padhao abhiyan is conducted.
- To inculcate women empowerment Jijau Jayanti/Savitribai Phule Jayanti is organized.
- Namvistar din is organized to know the contribution Dr. Babasaheb Ambedkar Marathwada University.
- Intercollegiate Wrestling competition was organized for the promotion of wrestling game.
- Through language forum activity secularism is inculcated in staff/students.
- Good Morning Pathak of our college create awareness about open defecation, Hygiene.
- Cleanliness at historical place.
- Drama on Swami Vivekanand's teaching.
- Shramadan and Sanitation campaign was conducted by our student
- In the funfair organized by our college we gave opportunity to various agencies to have their staffs related to LIC, Bank, Entertainment, Music academy, Healthcare, Medicine in our campus.
- Aapki Adalat is organized in annual gathering to introduce students functioning of court.
- To create awareness of voting we have voter Registration Cell.
- College also guide on importance of internship in student life.
- Workshops on Research Methodology are organized by dept. of Social Science.
- To understand the problems of Senior Citizen dept. of Sociology arrange visit to old age.
- Abhirup Bank (Mock Bank) activity is organized by commerce student.
- Visit of our student to Lokmat Samchar office to introduce print Media.
- To make student aware of innovation in business, students visit is organized to Maha Expo.
- Guest lecture on personality development & opportunity in the field of commerce.
- Guest lecture on Water Power & Poverty and addiction free society.

File Description	Document
Any other relevant information.	<u>View Document</u>
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View Document</u>

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Our institution inculcates various value based activities for being responsible citizens in values, rights, duties and responsibilities. In gender sensitization workshop on self - defecse, medical checkup camp, camp for cleanliness and hygiene, career guidance program, skill development programs are arranged.

Self- Defence Program for Girls:- In unavoidable circumstances how girls should protect themselves by self defence is shown by practical method. Different Techniques of self- defence have been demonstrated for practical.

Medical Checkup Camp: - In India as girls and females are neglected, therefore medical checkup camp for girls and ladies is organized in our college. HB, eye checkup and blood group investigation is also done.

Visit to Historical and Heritage and their Cleanliness: - Our college promotes the students to visit the historical heritage like fort, caves etc and conserve them. To create historical sense among the students and conserve historical heritage, Monuments as national heritage. The visitors throw cups, plastic water bottles, plastic bags etc and spoil the environments. Our students clean and guide the visitors for not throwing the garbage and put it in the dustbin.

Birth and Death Anniversary of Social Reformers and National Leaders:- Dr. Babasaheb Ambedkar, Mahatma Jyotirao Phule, Savitirbai Phule, Chh.Shivaji Maharaj, Rajmata Jijabai, Mahatma Gandhi.etc. Birth and death anniversary are celebrated with lectures by expert invitees. The history behind them is influencial to the students. Birth and death anniversary of our founder chairman Late Baburaoji kale is also celebrated, as he was great freedom fighter, Social reformer and well known national leader who belonged to this region.

Indian constitutional program are also organized eg. lecture on reservation methods in India, significance of Indian Constitution , India at present: issues and challenges, 21st Century World: present Scenario and challenge, Formation of election Literary Club, Mock Court etc.

Election Literacy Club : - Our College has formed a election literacy club to motivate students for voting in election and how important voting is for everybody to build up the nation.

Our college has also Organized National and international Seminar on "India at Present: Issues and challenge", "21st Century World: Present Scenario and challenge" etc. to make people aware about terriorism, literacy, poverty, global warming etc.

Mock Court :- To influence the students about the Judicary, and Court activities, Our college arranges Mock Court taking different types of issues for e.g. issues on Garbage's management in Aurangabad city, issue on college administration etc. Mock court is arranged and practical is done with judge, lawyers, accused etc.

Visit to Old Age Home: - Our students visit an old age home along with the teachers as to make them aware with the relations in social life.

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Response : Yes

In Indian culture, values such as Truth, Righteous conduct, Honesty, Non-violence, Respect for elders, Helping others, Spirituality etc. are given utmost importance. Success with values make it multifold and

always contribute to betterment of society and nation. We believe that this is a right place to transmit values to youth. The college organizes and celebrates various national and local festivals as well as birth and death anniversaries of the great Indian personalities to inculcate moral values and cultural integrity among the students. The students are made aware about the Indian historical past and contribution of great personalities in nation building through celebrating their birth and death anniversaries. National and local festivals are celebrated throughout the Year such as – Indian Independence Day, Indian Republic Day, Marathwada Mukti Sangram Din, Yuva Din, International Yoga Day, Teachers Day, University Foundation Day, NSS Foundation Day, Birth and Death Anniversaries of Mahatma Gandhi, Dr. Babasaheb Ambedkar , Swami Vivekanand, Mahatma Phule, Chatrapati Shivaji, Savitribai Phule, Rajmta Jijau as well as Late Baburaoji Kale, Founder President of Ajinta Education Society, Aurangabad are actively celebrated in the college.

The purpose and objectives of these programmes is to provide a platform for the students to express themselves confidently. They are also given a chance to participate in activities such as elocution, debate, poster making etc.

File Description	Document
Geotagged photographs of some of the events	[View Document](#)
Any other relevant information	[View Document](#)
Annual report of the celebrations and commemorative events for the last five years	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Title of the Practice I:

"Paperless Office and Digitalization"

Objectives of the Practice:

1.   To adopt and use new technology effectively.

2.   To promote eco-friendly approach for environment conservation.

3.   To improve work efficiency at the workplace.

4.   To reduce time and expenditure on data management.

The Context:

This is a step forward towards eco-friendly campus by creating a paperless office in our college. It is necessary to adopt new technology to remain competitive in rapidly changing profession. A paperless office means protection of environment in which the use of paper is eliminated or reduced to a great extent. This can be done by converting various documents in digital form. We can save money, boast productivity, save paper, make documents and information sharing easier, be more secured, easily accessible and help environment by adopting paperless office. Computer data is printed on paper and cannot be synchronized with computer database. It is difficult to search, arrange documents in multiple sorts of arrangement and multiple locations is often difficult and costly to track. Paperless office would have a single source collection point for distributed database updates and public subscribe system. Electronic documentation in record keeping makes it easier to maintain and retrieve documents digitally. Record keeping is more cost effective and can save extensive time and labour. Hence paperless office is the need of time.

The Practice:

The arrival of new information and communication technology has completely transformed the traditional model of administration and its record keeping. The college has taken a great initiative in different methods and tools to carry out the work with utmost efficiency and faster than before. Paperless office concept is a new way of working in the college. It is a step towards eco-friendly campus by creating a paperless office within our college.

In academic year 2014-2015 the college has taken a first step towards paperless office by installing College Management Software (CMS). This software deals with admission process, accounting, payroll etc. In the beginning, the students approach the admission window through online admission procedure duly following university rules and regulations. The student profile is automatically prepared as per the required data, such as personal information, subjects taken, last school /college details, last exam results etc. can be obtained on a single click. It takes merely ten minutes to upload information of a single student in CMS takes comparatively very less time than the manual entry. The accounting and payroll task become easier and more transparent. Regarding record keeping and its maintenance the college has taken an initiative to scan all important documents. All internal, university and other related office correspondence is encouraged by e-mails, whatsapp and such mediums. A whatsapp group is also created for important emergency messages and notices.

Evidences of Success:

The data generated through College Management Software helps in creation of General Register, Class-wise students' list, subject-wise students list, transfer certificate, accounting (Cashbook and Ledger Book), various types of certificates, receipts etc. The staff and students profile is created where basic information can be easily found.

Problems Encountered and Resources Required:

Paperless activity is not possible 100%, as we need to provide admission receipts, admission forms, exam forms and bonafide and other certificates to students.

Title of the Practice II :

"Tree Plantation and Conservation"

Objectives of the Practice:

1.   To plant trees for conservation and balance of the environment.

2.   To make eco-friendly evergreen campus.

3.   To create awareness about environmental issues among the students, staff and society in general.

The Context:

A clean and pollution free environment is a basic necessity of every living being for better health and efficiency. The main aim of the practice is to impart knowledge, create awareness and develop an attitude of concern and nurture necessary skills to handle the various environmental issues and challenges. The trees play a very important role in the growth and development of the society. They are an important part of our environment. The influence and impact of trees on all living beings is pleasant and keep all of us happy, healthy and cheerful. Trees provide us with life giving oxygen and so we should protect and conserve the trees. Plantation and protection of trees can be a creative activity for students.

The Practice:

The objective of tree plantation is to promote and conserve the environment in the college campus. The aim is to introduce and aware students about the real concerns of environment and its sustainability. Hence our college has decided to start the best practice of tree plantation in the college premises and adopted village by help of NSS unit of the college. Since academic year 2013-14 with the help of NSS unit we periodically conduct tree plantation in our college premises and adopted village. The trees were nurtured by the college students such as watering, taking care and placing tree guards etc. The NSS unit organizes lectures of expert resource persons regarding co-relation between tree plantation and conservation of environment for the welfare of living beings. Due to this our NSS volunteers, other students and society in general became aware about environment issues and they whole heartedly and actively supported these practices. Hence positive results were achieved for green and eco friendly environment.

Evidence of Success:

The students were made aware of various environmental issues by conducting lectures of expert resource persons. This helped a lot as all the students actively participated in the conservation of trees. The plants grew into trees and the campus was turned lush green, eco-friendly and pollution free.

Problems Encountered:

Various problems faced while conducting the best practice were -

1.   Lack of awareness among students and community regarding environmental issues.

2.   Scarcity of water and limited space for more plantations.

Title of the Practice II :

"Village Adoption "

Objectives of the Practice:

1.   To give contribution in the development of village.

2.   To strengthen and support government policies regarding village development .

3.   To create awareness regarding save girl child

4.   To inculcate eco-friendly approach among the residents

5.   To eradicate superstitions among rural folk.

6.   To give knowledge of soil and water conservation.

The Context:

On the ocassion of Birth Anniversary of Mahatma Gandhi our college has adopted three villages namely Balapur, Ohar and Georai Kuber from academic year 2016-2017 onwards. This was done as per the policy and guidelines of NSS department of Dr. Babasaheb Ambedkar Marthwada University Aurangabad. The college NSS unit implements these guidelines and we decided to conduct it as the best practice. The Balapur village is situated 5 kms, Ohar village 12 kms and Georai Kuber is approximately 28 kms away respectively from our college. The purpose behind the adoption of these villages was to create awareness among the residents about their socio-economic development, water and soil conservation, sanitation, defecation free, plantation and conservation of trees, health conciousnes, social harmony and integration, literacy awareness, gender equality, leadership development, women empowerment, motivation of cottage and other allied industries, water and land management, career guidence, personality development and skill development among vilage youth. The themes provided by the university for this were - Water Conservation and Management, Clean Village-Clean India and Youth for Water Conservation etc.

The Practice:

In village adoption best practice we organize various occassional activities and seven days annual camp with the help of college NSS unit in collabration with the NSS department of Dr Babasaheb Ambedkar Marathwada University Aurangabad. The village is adopted as per convinience, suitability, willingness and consent of local governing body of the concerned villages. As per the above conditions the village is selected for adoption and we conduct the following various activities for the development of village. The main activities conducted in the adopted village include lectures of concerned expert resource persons on issues such as Save Girl Child and her Education, Health Awareness, Eradication of Superstitions, Women Empowerment, Personality Development, Water and Soil Conservation, Swach Bharat Abhiyan, Drug Addiction, Village Sanitation and Environment Consciousness etc. The students of our college help the residents of the village in the construction of pathways, path roads, construction of Bunds (Bandhara), Toilet pits, Cleanliness drive and Tree plantation etc. A survey of all residents was conducted by the students under the guidance of teachers with the help of questionnaire. This survey helped in understanding the socio-economic condition of the people. A medical check-up camp was also conducted with the co-operation of Bhagwanbaba Homeopathic Medical College Aurangabad for the well-being of residents. The women were advised regarding their personal health and hygiene.

Evidence of Success:

The residents of these villages were made aware of their development, gender equality, women empowerment, save girl child, social harmony and integration, water and land management etc. The people and specially the youth of the villages actively participated in the various activities conducted by our college.

Problems Encountered:

Various problems faced while conducting the best practice were –

1.   Lack of awareness among the people regarding the socio-economic development of their village.

2.   Local politics of the people tried to create obstacles in the activity.

3.   The people of the village have a very conservative approach regarding such activities

File Description	Document
Any other relevant information	[View Document](#)
Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Conservation of environment :

As our institution resides in Marathwada region which is facing draught, environmental issues intensely from years, our institution has realized that even smallest efforts in the direction of environment conservation goes a revolutionary change. Our institution realized that world urgently needs re-education of hearts and heads of coming generation. Our Institutions is trying to sensitize and encourage generation to find innovative solution and methods for the way ahead in order to protect nature. Our college resides in Aurangabad's largest slum area. Students of our institution are coming from economically and socially backward class residing in the vicinity or our college and rural/tribal area. We take our students outside the confines of class rooms and make them aware of sustainable form of consumption of natural resources which will be depleted for too fast for future generations to survive. Through lecture, outdoor activities, rallies, camp and adopting village, our institution is working for environment protection, resources management in collaboration with other institution.

1. Tree plantation is done in the surrounding of college and at various places including villages – **Balapur, Ovher** and **Gevrai Kuber.**

1. Seed balls were made and fling in the air for random plantation on mountains.
2. **The first birthday celebration of trees.**
3. Birthday of students and staff is celebrated by tree plantation. Our institution has extensively worked for campaign against **open defecation. Soak pit (shauch khadde)** were build by our college in Over.
4. Our institute has given major contribution in **Swacha Bharat Yojana** of our Government.
5. **Beautiful House Clean House-** this innovative project was run in **Gevrai Kuber.**
6. **Plastic free campus** is the focus of the institution. **Slit free Lake** of **Gevrai Kuber** is part of Resource Management Activity.
7. **Slit Free Lake of Gevrai Kuber is part of resource management activity.**
8. **Broadening of River** in **Gevrai Kuber** was done by our NSS Unit
9. 6 km road is made by our students and villagers. Roads were also repaired.
10. **Open and closed gyms** are made with the help of villagers.
11. Compound wall of **Z. P. School of Gevrai** was constructed by us with the help of the villagers and other college volunteers.
12. Financial help is given by our institutions for Environmental Protection activities and Resources Management activities.
13. Our institution has done innovative work in addiction free campaign and **'Beti Bachao Beti Padhao'** campaign.
14. On behalf of NSS '**Red Ribbon Club'** is run in the college. National aids day, Health camp, Blood donation are organized by this club
15. Alternate energy initiatives are taken by the renewable energy sources e.g. **LED** bulbs are used to save energy
16. **Waste management** steps are taken by the institutions
17. **Drainage system** is modified in Gevrai Kuber
18. **Rain water harvesting** structure helps us to conserve water in our campus.
19. **Green Practices** such as **no vehicle day**, use of **public Transport**, **paperless office**, **pedestrian friendly** roads are continuously done by staff and students with the help of people residing near our campus.

File Description	Document	
Appropriate web in the Institutional website	[View Document](#)	
Any other relevant information	[View Document](#)	

5. CONCLUSION

Additional Information :

No Additional Information.

Concluding Remarks :

NA

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.2	**Number of Add on /Certificate programs offered during the last five years** 1.2.2.1. **How many Add on /Certificate programs are added within the last 5 years.** Answer before DVV Verification: {TABLE1} Answer After DVV Verification : {TABLE2} Remark : Details of the programs with list of students enrolled, curriculum, assessment procedures & Summary report along with their outcome are not provided.
1.2.3	**Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years** 1.2.3.1. **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years** Answer before DVV Verification: {TABLE3} Answer After DVV Verification : {TABLE4} Remark : The students cannot be considered as the courses are not accepted in 1.2.2
1.3.2	**Average percentage of courses that include experiential learning through project work/field work/internship during last five years** 1.3.2.1. **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years** Answer before DVV Verification: {TABLE5}

TABLE1:

2018-19	2017-18	2016-17	2015-16	2014-15
9	9	7	5	3

TABLE2:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

TABLE3:

2018-19	2017-18	2016-17	2015-16	2014-15
47	48	32	18	8

TABLE4:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

TABLE5:

2018-19	2017-18	2016-17	2015-16	2014-15
18	34	35	58	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	3	0

Remark : Only BA programme has 3 projects as per supporting documents. Minutes of the Boards of Studies/Academic Council meetings with approvals for these courses are not provided.

1.4.2	**Feedback process of the Institution may be classified as follows:**
	
	Options:
	
	   1. **Feedback collected, analysed and action taken and feedback available on website**
	   2. **Feedback collected, analysed and action has been taken**
	   3. **Feedback collected and analysed**
	   4. **Feedback collected**
	   5. **Feedback not collected**
	
	   Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website
	   Answer After DVV Verification: C. Feedback collected and analysed
	  Remark : Revised as per the proof attached, action taken report is not provided & link to the feedback in the HEI website is also not given.

2.1.1	**Average Enrolment percentage (Average of last five years)** 2.1.1.1. **Number of students admitted year-wise during last five years** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
445	598	823	932	838

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
282	360	356	360	360

2.1.1.2. **Number of sanctioned seats year wise during last five years**
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1080	1080	1080	1080	1080

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
360	360	360	360	360

	Remark : Revised no. of students admitted w.r.t no. of sanctioned seats as students admitted cannot exceed sanctioned seats.
2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)** 2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years** Answer before DVV Verification:
2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)** 2.3.3.1. **Number of mentors** Answer before DVV Verification : 20 Answer after DVV Verification: 20
3.1.1	**Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)** 3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)** Answer before DVV Verification:
3.1.2	**Percentage of departments having Research projects funded by government and non government agencies during the last five years**

Answer before DVV Verification (2.1.2.1):

2018-19	2017-18	2016-17	2015-16	2014-15
283	354	575	760	504

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
187	187	187	187	187

Answer before DVV Verification (3.1.1.1):

2018-19	2017-18	2016-17	2015-16	2014-15
0.85	00	00	00	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0.65	0.20	00	00	00

3.1.2.1. Number of departments having Research projects funded by government and non-government agencies during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
03	00	00	00	02

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
02	01	00	00	00

3.1.2.2. Number of departments offering academic programes

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

3.1.3	**Number of Seminars/conferences/workshops conducted by the institution during the last five years**

3.1.3.1. Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
04	03	06	07	02

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
04	02	06	07	02

3.2.1	**Number of papers published per teacher in the Journals notified on UGC website during the last five years**

3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
40	23	07	13	10

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
25	9	0	0	0

Remark : Revised excluding the non-UGC listed journals.

3.3.2	**Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

3.3.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
08	08	05	00	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Awards to the individuals & received other than extension activities are not to be considered.

3.3.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)**

3.3.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
19	14	15	04	02

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
8	10	10	0	0

Remark : Considered the Programs for which Newspaper reports of the events are attached. Detailed report and Geo tagged photos are not provided.

3.3.4	**Average percentage of students participating in extension activities at 3.3.3. above during last five years**

3.3.4.1. **Total number of Students participating in extension activities conducted in**

	collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years
	Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
361	265	282	325	248

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
201	230	242	0	0

Remark : Revised the no. of students as per the activities considered in 3.3.3

3.4.1	**The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years** 3.4.1.1. **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
07	09	05	02	02

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
01	00	01	00	00

3.4.2	**Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years** 3.4.2.1. **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	03	00	07

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	01	01	01	05

Remark : Revised excluding MoU's with sister institutions of the same society and MoU with Gram Panchayat.

4.1.3	**Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)* 4.1.3.1. **Number of classrooms and seminar halls with ICT facilities** Answer before DVV Verification : 03 Answer after DVV Verification: 03
4.1.4	**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)** 4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)** Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15	 |---|---|---|---|---| 	00	00	00	00	00	 Answer After DVV Verification : 	2018-19	2017-18	2016-17	2015-16	2014-15	 |---|---|---|---|---| 	0	0	0	0	0	 Remark : Metric opted out by the HEI
4.2.2	**The institution has subscription for the following e-resources** 1. **e-journals** 2. **e-ShodhSindhu** 3. **Shodhganga Membership** 4. **e-books** 5. **Databases** 6. **Remote access to e-resources** Answer before DVV Verification : A. Any 4 or more of the above Answer After DVV Verification: A. Any 4 or more of the above
4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)** 4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)** Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15	 	---	---	---	---	---	 	0.55	0.31	0.23	1.52	0.54	 Answer After DVV Verification : 	2018-19	2017-18	2016-17	2015-16	2014-15	

0.02	0.17	0.54	0.78	0.69

Remark : Revised as per the highlighted amount in the audited statement.

4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year** 4.2.4.1. **Number of teachers and students using library per day over last one year** Answer before DVV Verification : 38 Answer after DVV Verification: 6
4.3.3	**Bandwidth of internet connection in the Institution** Answer before DVV Verification : A. ?50 MBPS Answer After DVV Verification: E. < 05 MBPS
4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)** 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)** Answer before DVV Verification: %%TABLE1%% Answer After DVV Verification : %%TABLE2%% Remark : Revised considering only the expenses towards repairs & maintenance as per the account statement.
5.1.1	**Average percentage of students benefited by scholarships and freeships provided by the Government during last five years** 5.1.1.1. **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years** Answer before DVV Verification: %%TABLE3%% Answer After DVV Verification :

Table for 4.4.1.1 (Answer before DVV Verification):

2018-19	2017-18	2016-17	2015-16	2014-15
3.5	4.21	5.14	4.48	3.47

Table for 4.4.1.1 (Answer After DVV Verification):

2018-19	2017-18	2016-17	2015-16	2014-15
0.17	0.19	0.39	1.15	0.49

Table for 5.1.1.1 (Answer before DVV Verification):

2018-19	2017-18	2016-17	2015-16	2014-15
168	187	243	439	459

2018-19	2017-18	2016-17	2015-16	2014-15
155	190	264	287	324

5.1.3	**Capacity building and skills enhancement initiatives taken by the institution include the following** 1. **Soft skills** 2. **Language and communication skills** 3. **Life skills (Yoga, physical fitness, health and hygiene)** 4. **ICT/computing skills** Answer before DVV Verification : A. All of the above Answer After DVV Verification: D. 1 of the above Remark : Only Yoga (sl no. 3) is considered as per the supporting document and photograph attached.

5.1.4	**Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years** 5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
75	65	75	65	75

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.1.5	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases** 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above
5.2.1	**Average percentage of placement of outgoing students during the last five years** 5.2.1.1. **Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
02	07	05	11	01

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	07	05	00	00

5.2.2	**Average percentage of students progressing to higher education during the last five years** 5.2.2.1. **Number of outgoing student progressing to higher education.** Answer before DVV Verification : 87 Answer after DVV Verification: 15 Remark : Revised as per the authorized list attached & higher degree certificates.
5.2.3	**Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)** 5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	00	00	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	02	00	01	01

5.2.3.2. **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
10	08	07	10	08

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
10	08	07	10	08

Remark : Revised as per the valid certificates attached.

5.3.1	**Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
03	05	05	02	04

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	02	00	00

Remark : Revised considering only the awards, not certificates of participation.

5.3.3	**Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
45	50	25	45	38

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
10	11	10	10	10

Remark : Revised considering the number of events participated by the students.

6.2.3	**Implementation of e-governance in areas of operation**

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above

	Answer After DVV Verification: B. 3 of the above
6.3.3	**Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years** 6.3.3.1. **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years** Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
07	03	00	02	00 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
00	00	00	00	00	
6.3.4	**Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).** 6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years** Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
03	04	04	02	01 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
03	04	04	02	02	
6.5.3	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements** 2. **Collaborative quality intitiatives with other institution(s)** 3. **Participation in NIRF** 4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: C. 2 of the above
7.1.4	**Water conservation facilities available in the Institution:**

	1. **Rain water harvesting** 2. **Borewell /Open well recharge** 3. **Construction of tanks and bunds** 4. **Waste water recycling** 5. **Maintenance of water bodies and distribution system in the campus** Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: C. 2 of the above
7.1.5	**Green campus initiatives include:** 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants** Answer before DVV Verification : Any 4 or All of the above Answer After DVV Verification: C. 2 of the above Remark : Revised considering serial nos. 4 & 5
7.1.6	**Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:** 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions / awards** 5. **Beyond the campus environmental promotion activities** Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D.1 of the above
7.1.7	**The Institution has disabled-friendly, barrier free environment** 1. **Built environment with ramps/lifts for easy access to classrooms.** 2. **Disabled-friendly washrooms** 3. **Signage including tactile path, lights, display boards and signposts** 4. **Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment** 5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: B. 3 of the above Remark : Considered sl nos. 1, 2 & 5.
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : Considered serial nos. 1 & 2 as per the proofs attached.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
9	9	7	5	3

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
102	102	102	102	31

2.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
209	286	395	449	395

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
187	187	187	187	187

2.3	**Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
56	48	47	34	181

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
84	145	172	207	212

3.1	**Total number of classrooms and seminar halls** Answer before DVV Verification : 14 Answer after DVV Verification : 12

3.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
13.28	15.03	6.64	7.04	6.62

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
12.38	14.06	16.10	6.03	5.65

3.3	**Number of Computers** Answer before DVV Verification : 19 Answer after DVV Verification : 22