Best Practice – I 1. Title of practices: Paperless office Digitalization.

- 2. Objectives of the practice: To adopt use new technology effectively. Environment conservation.
- Improve efficiency Data management. Reduce time expenditure. 3. The Context: It is a step towards eco-friendly campus by creating a paperless environment

within our college. To adopt new technology for remaining competitive in rapidly changing profession.

A paperless office is a work environment in which the use of paper is eliminated or greatly reduced.

This is done by converting documents and other papers in other digital forms, a process known as digitalization. Going paperless can save money, boost productivity, save pages, make documents and information sharing easier, keep personal information more secured and easily accessible for us and help the environment. Computer data is printed on paper, therefore it becomes out of sync with computer database updates. Paper is difficult to search and arrange in multiple sort of arrangements and similar paper data stored in multiple location is often difficult and costly to track and update. A paperless office would have a single source collection point for distributed database updates and public-subscribes system. 4. The practices: For digitalization of our college a software College Management System is used for paperless activities of the college as online admission, transfer certificate, accounting (cashbook and ledger book), various types of certificates, receipts, character certificate, notices and SMS to staff and students. General register is maintained through this software. Staff and student profile is created where basic information of staff and students can be easily found. A Wahtsapp group is also created for emergency and important messages and notices. 5. Problems Encountered and Resources required: 100 paperless activities are not possible to achieve as we need to provide receipts, bonafide and other certificates to students. Resource for this activity is computer with connection, scanner, printer etc.



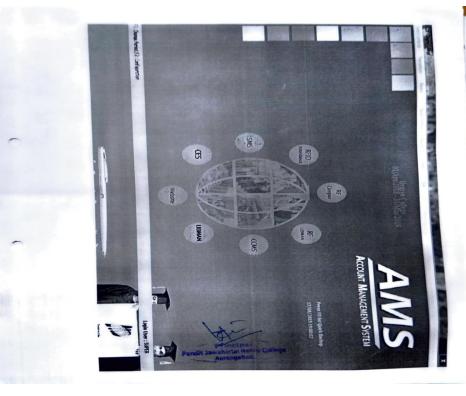
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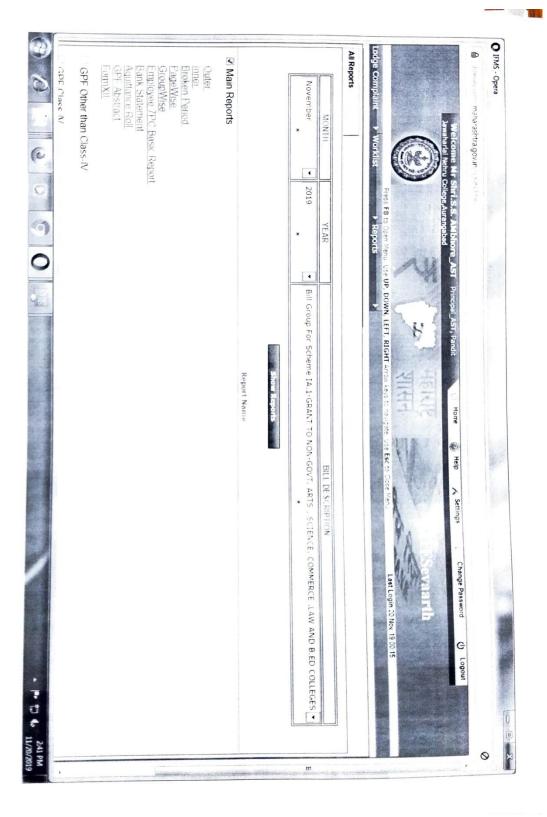
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### अजिंठा शिक्षण संस्था संचलित



### पंडित जवाहरलाल नेहरू महाविद्यालय



शिवाजीनगर (पूर्व), गारखेडा परिसर, औरंगाबाद - ४३९ ००९.

श्री, रंगताथ या, काळ अध्यक्ष

श्री. प्रकाश बा. काळे

डॉ. **गणेश सा. आंग्र**होत्री

प्राचार्य मो. 9423701930

Phone: 0240-2405677 Fax: 0240-2405655

Website: www.pjncollege.com

E-mail: panditjawaharlal@gmail.com E-mail: ganesh\_agnihotri@rediffmail.com दिनांक १९१७ १० १० १

संदर्भ PJNMA/

To. The Manager Bank of Maharashtra,

Savarkar Chowk , Tilak Nagar,

Aurangabad.

Sub - Salary Saving A/C No. 20125502080 ( Old ) 326 Salary Payment for the Month of October -- 2019 for Rs. 2538165 /-

On the Subject Cited above , I am sending this letter in duplicate along with cheque bearing no 197147 dt 21 In 2001 for Rs. 2538165 /Please credit the same as below and return a copy duly certified and Obligation

	Grand Total	2538165
	Total :-	258186
	20125549619	21051
29 Shri.R.D.Waghmare.	68001250262	23436
28 Shri.K.S.Kale	20125549596	18697
27 Shri.M.G.Jadhav.	20125549585	29737
26 Shri.N.D.Mogal.	60049616255	21327
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24 Shri.S.R.Patil.	20125549552	34671
23 Shri.N.J.Ganorkar.	20125549541	40806
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15 Shri.R.S.Autade	20220917798	78654
14 Smt.J.S.Swami	68001250137	163056
13 Shri.P.S.Nalawade	68001250024	121698
12 Smt.P.D.Deshmukh	68001250002	84431
11 Smt.J.L.Adhane	68001250013	92897
10 Smt.S.D.Jivrag	20125549472	116749
9 Shri.B.S. Tekale	20125549461	133904
8 Shri.D.V.Gangawane.	20125549449	107752
7 Shri S.R.Manza	20125549438	102666
6 Shri.P.S.Deore	20125549450	129860
5 Shri.S.C.Bansode.	20125549392	145633
4 Shri L U Meshram	20125549381	177329
3 Smt.K.B.Ghoble.	20125549405	151408
2 Shri.S.S.Ambhore.	60321648564	213102
1 Shri.G.M.Agnihotri	A/C No	Net Salary



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Principal
Pandit Jawaharia Nehru College
Aurangabad.

# on line Admision process - B. con

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Principal
Pandit Jawaharia Nehru College
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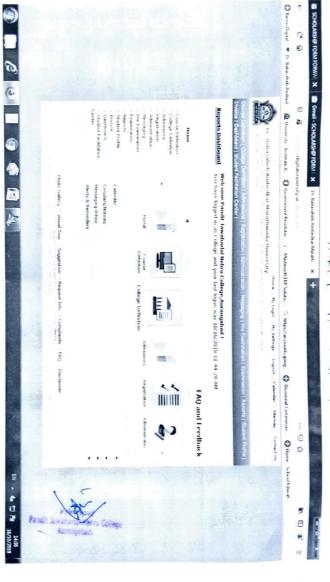
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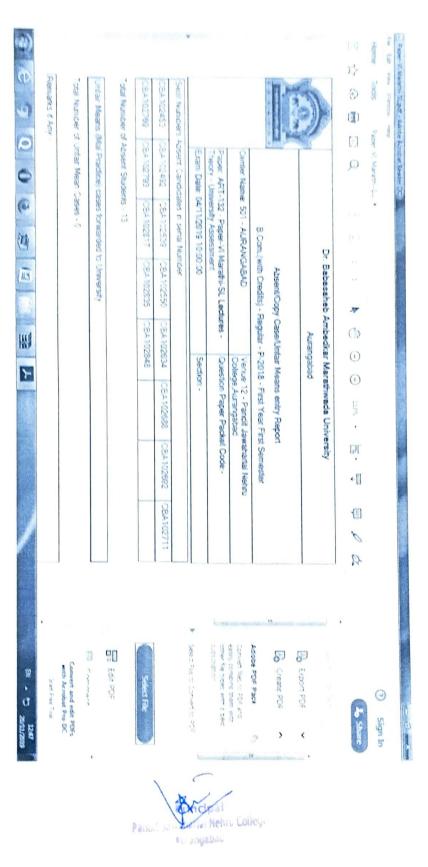
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### rediffmail

Mailbox of pjnoffice

### Subject: Biodate for affiliation.

From: PJN Office<pjnoffice@rediffmail.com> on Mon, 24 Sep 2018 20:16:15

- To: karunaghoble"-karunaghoble@gmail.com>, "pradnyakale08"-(spradnyakale.08@gmail.com>, "deorepraful" (deorepraful@gmail.com>, "rameshautade15"-(rameshautade15@gmail.com>, "jyoti25swami" (jyoti25.swami@gmail.com>, "shilpajivrag"-(shilpajivrag@rediffmail.com>, "tandalesantu68" (standalesantu68@gmail.com>, "manzasr"-(manzasr@gmail.com>, "vikrambhutekar" (vikrambhutekar@gmail.com>, "digambergangawane"-(digamber-gangawane@gmail.com>, "bansodeserjerao" (shansodeserjerao@yahoo.com>, "bhaskartekale"-(shaskartekale@gmail.com>, "ssambhore55" (ssambhore55@gmail.com>, "dapkepn26"-(dapkepn26@gmail.com>, "lumeshram" (lumeshram@gmail.com>, "nalawade044 \* (snalawade044 @gmail.com>, "jyotiladhane" (jyotiladhane@gmail.com>, "sambhajiwaghmare3" (sambhajiwaghmare3@gmail.com>, "rajutupe1211" (rajutupe1211@gmail.com>)
- Cc "ganesh\_agnihotri"<ganesh\_agnihotri@rediffmail.com>
  - 1 attachment(s) staff\_biodata\_for\_affiliation.doc (93.00KB)

Sir/Madam, The format of biodata is attached herewith. Fill the format, convert it into pdf file and submit the same via email (soft copy) on or before 1 P.M. 26th September 2018.

Aurangabad



### Pandit Jawaharlal Nehru College <panditjawaharlal@gmail.com>

### SCHOLARSHIP FORM FORWARD KARNE BABAD

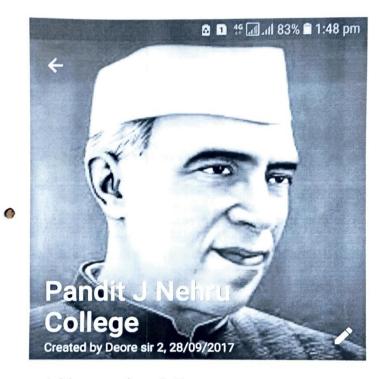
1 message

Wed, Oct 16, 2019 at 12:26

JOINT DIRECTOR HE ABAD <idheaur\_2007@rediffmail.com>

To "Panditjawaharlainehru@gmail.com" <Panditjawaharlainehru@gmail.com>, "ajantabkcollege@gmail.com" <aiantabkcollege@gmail.com>, "anewar72@gmail.com" <anewar72@gmail.com>, anilmenarkar44@gmail.com" <anilmeharkar44@gmail.com>, "anilmeharkar4@gmail.com" <anilmeharkar4@gmail.com> "asc@nkspt.org" <asc@nkspt.org> "asccollegenaldurg@gmail.com" <asccollegenaldurg@gmail.com> "ashokfadate99@gmail.com" <ashokfadate99@gmail.com> "btlagnane@gmail.com" <btlagnane@gmail.com>, "copebeed@gmail.com" <copebeed@gmail.com> "ddcollegewaluj@yahoo.com" <ddcollegewaluj@yahoo.com>, "deogiri@mspmandal.in" <deogin@mspmandal in> "drcoudhary\_bhimaneni@yahoo.com" <drcoudhary\_bhimaneni@yahoo.com> "drdahiwale@gmail.com" <drdahiwale@gmail.com>, "espmartscollegebdk99@gamil.com" <espmartscollegebdk99@gamil.com>, "karhalevishnu@gmail.com" <karhalevishnu@gmail.com> "Idmmcollegeparli@gmail.com" <idmmcollegeparli@gmail.com>, "loksevacollege@rediffmail.com" <loksevacollege@red:ffmail.com>, "macprincipal@gmail.com" <macprincipal@gmail.com> "msmphysicalcollege@gmail.com" <msmphysicalcollege@gmail.com>, "panditjawaharlal@gmail.com" <pandigawaharlal@gmail.com>, "prabhakaranuga 007@gmail.com" <prabhakaranuga 007@gmail.com>. "pri.smshiradhon@gmail.com" <pri.smshiradhon@gmail.com>, "pri.smsshiradhon@gmail.com" smsshiradhon@gmail.com>, "principal dr.rzcw@gmail.com" <pri>smsshiradhon@gmail.com>, "principal dr.rzcw@gmail.com" "principalpm@rediffmail.com" <principalpm@rediffmail.com>, "principalpmp@hotmail.com" <pri>principalpmp@hotmail.com>, "principalsppc@rediffmail.com" <pri>principalsppc@rediffmail.com> "prinjspm@gmail.com" <prinjspm@gmail.com>, "rajrshishahu@gmail.com" <rajrshishahu@gmail.com>, "rbattal\_college@yahoo.com" <rbattal\_college@yahoo.com>, "registrarpmp@hotmail.com <registrarpmp@hotmail.com>, "rscollegewaluj@rediffmail.com" <rscollegewaluj@rediffmail.com> "santosh29475@gmail.com" <santosh29475@gmail.com>, "santoshthorat29@gmail.com" <santoshthorat29@gmail.com>, "savtacollege@gmail.com" <savtacollege@gmail.com>, "shantaramja:wal@gmail.com" <shantaramja:wal@gmail.com>, "shivajicollegeknd@yahoo.co.in" <shivajicollegeknd@yahoo co in>, "shivchatrapati college@gmail.com" <shivchatrapati.college@gmail.com>, 'siddheshwar college@gmail.com" <siddheshwar college@gmail.com>, "siddheshwarmaha1996@gmail.com" <siddheshwarmaha1996@gmail.com>, "swamicollege@gmail.com" <swamicollege@gmail.com> "ternamo@rediffmail.com" <ternamo@rediffmail.com>, "vinod\_j\_bagul@yahoo.com>> <vinod\_\_bagui@yahoo com>. "Espmartscollegebidk99@gmail.com" <Espmartscollegebidk99@gmail.com>. "Jasccollegeanadur@gmail.com" <Jasccollegeanadur@gmail.com>, "Mss\_act@yahoo.co.in" <Mss\_act@yahoo co in>, "Osd\_kmjmw@rediffmail.com" <Osd\_kmjmw@rediffmail.com>,

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### Daily Attendance Present (Basic Report)

Sep 02 2019 To Sep 16 2019

Company: PJNC

Printed On: Sep 16 2019 16 34

Attendance Date 11-Sep-2019

Grade A

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SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	ОТ	Tot. Dur.	Status	Remarks
1	2	Dr S R Manza	GS	09 06		9 24	00 00	9 24	Present (No OutPunch)	
2	3	Dr S S Ambhore	GS	08.47	17 16	8 29	00 00	8 29	Present	
3	5	Dr L U Meshram	GS	09 27	14 27	5 00	00 00	5 00	Present	
4	7	Shri S C Bansode	GS	09 11	14 46	5 35	00 00	5 35	Present	
0	8	Dr. P. S. Nalawade	GS	08 42	15.05	6 23	00 00	6 23	Present	
6	9	Shri P S Deore	GS	09.31	17 09	7 38	00 00	7 38	Present	
7	11	Dr R S Autede	GS	09 18	14 58	5 40	00 00	5:40	Present	
В	12	Shri V L Bhutekar	GS	08 47	14 42	5:55	00 00	5:55	Present	
9	13	Dr P N Dapke	GS	09 00	14 11	5 11	00 00	5 11	Present	
10	14	Dr. P. D. Deshmukh	GS	09 38	15 41	6.03	00 00	6 03	Present	
11	16	Smt J L Adhane	GS	09 15	14 30	5 15	00:00	5 15	Present	
12	17	Dr. S. N. Tandale	GS	09 26	14 27	5.01	00 00	5:01	Present	
13	18	Smt. J S Swami	GS	09 43	14:15	4 32	00 00	4.32	Present	
14	19	Dr S B Waghmare	GS	09 25	14 26	5 01	00 00	5 01	Present	
15	21	Shri. M. R. Khan	GS	10 48	17 19	6:31	00 00	6 31	Present	
16	23	Shri N J Ganorkar	GS	10.25	17 21	6 56	00 00	6 56	Present	
17	24	Shri S. R. Patil	GS	09 45	15:53	6 08	00 00	6 08	Present	
18	25	Shri M D Padme	GS	09 54	17 23	7.29	00 00	7.29	Present	
19	26	Dr. J. A. Patil	GS	08 48	14 16	5 28	00 00	5.28	Present	
90	27	Shri B E Bakhal	GS	08 36	14 28	5 52	00 00	5 52	Present	
21	28	Shri B T Mogal	GS	08 54	12:48	3 54	00 00	3 54	1/2Present	
22	29	Shri D P Dhande	GS	09 31	12.48	3 17	00 00	3 17	1/2Present	
23	30	Shri. R. P. Sondge	GS	08:18	14.13	5 55	00:00	5 55	Present	
24	31	Shri K. R. Ingle	GS	09 18	14 15	4 57	00:00	4:57	Present	
25	33	Shri M G Jadhav	GS	07 49	15 56	8 07	00 00	8 07	Present	
26	34	Shri R D Waghmare	GS	09 43	17 19	7 36	00 00	7 36	Present	

Attendance Date 12-Sep-2019

Grade A

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	ОТ	Tot. Dur.	Status	Remarks
1	2	Dr S. R. Manza	GS	09 23	14 10	4 47	00 00	4 47	Present	

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Page No. 7

Best Practice –II 1. Title of practices: Village Adoption.

2.Objectives of the practice: • To give contribution in the development of the village. • Awareness to save girl child. • Eradication of blind faith. • Water conservation. • Swacha Bharat Abhiyan. 3. The Context: On the occasion of 150 Birth anniversary of Mahatma Gandhi, our college had adopted two villages 1) 5 kms away from Aurangabad is "Balapur" and 2) 12 Kms away from Aurangabad is "Ohar". These villages are adopted for the purpose of development of these villages. 4. The practices: The main activities taken were — • Save Abhiyan. All these activities were taken by our college students and 100 work was done for Swacha Bharat Abhiyaan in both the villages. 5. Problems Encountered and Resources required: • The main problem is local politics. • There is lack of awareness among the villagers. • There is misunderstanding among the villagers about cleanliness as they think water is wasted.







Village adoption – NSS really and Celebration of 26 January Republic Day







Beti Bachav Abhiyan and Tree Plantations at Village.







Cleanness work at village







District Aids- Prevention and Control Unit Civil Hospital Aurangabad.





Health Camp at village





Distribution of Dustbin box .